

# Longview City Council Agenda

## January 12, 2006 – 7:00 p.m.

*The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please let us know 48 hours in advance if you will need any special accommodations to attend the meeting.*

**01. CALL TO ORDER**

Mayor ProTem Don Jensen

**02. INVOCATION**

Roger Scharen, Central Christian

**03. ROLL CALL**

**A. ELECTION OF MAYOR/MAYOR PRO TEM**

**04. APPROVAL OF MINUTES** – of December 15 & 22, 2005

[\(LINK TO PAPERWORK FOR 12/15 MINUTES\)](#)

[\(LINK TO PAPERWORK FOR 12/22 MINUTES\)](#)

**05. CHANGES TO THE AGENDA**

**06. PRESENTATIONS & AWARDS** - None

**07. CONSTITUENTS COMMENTS**

**08. PUBLIC HEARINGS** - None

**09. BOARD & COMMISSION RECOMMENDATIONS** - None

**10. ORDINANCES & RESOLUTIONS**

**A. ORDINANCE 2951, AMENDING SECTIONS 9.04.080 AND 9.26.030 OF THE LONGVIEW MUNICIPAL CODE**

Ordinance No. 2951 is proposed to accomplish two things: (1) Occasionally violations of the City's ordinances will occur, but will have been originated outside the city. Examples are telephone calls to residents of the city in violation of court orders in which the call originates outside the city and is received by a resident of the city, and property that is stolen outside the city and brought into the city for use, pawn or sale. The amendment of LMC §9.04.080 is modeled after similar provisions in other cities and in response to court rulings dismissing cases where telephone calls originated and were conducted from outside the city. (2) The amendment of LMC §9.26.030 is necessitated by the change in statutory numbering by the state legislature, in which RCW 69.50.401(e) was reenacted and renumbered as RCW 69.50.4014. This section provides that possession of forty grams or less of marijuana is a misdemeanor.

**RECOMMENDED ACTION:**

Motion to adopt Ordinance No. 2951.

[\(LINK TO PAPERWORK\)](#)

**B. RESOLUTION NO. 1826, CERB APPLICATION FOR MINT FARM INDUSTRIAL PARK**

Approval of this resolution will authorize an application for funding costs of construction for the Mint Farm Industrial Park to the Washington State Community Economic Revitalization Board.

One application will be submitted to the Community Economic Revitalization Board for a loan of \$150,000 and a \$150,000 grant. If the application is successful, these funds will be used for construction of infrastructure improvements for the Mint Farm Industrial Park.

**RECOMMENDED ACTION:**

Motion to approve Resolution No. 1826.

[\*\(LINK TO PAPERWORK\)\*](#)

**11. MAYOR'S REPORT AND COUNCILMEMBERS' REPORTS**

**A. DISCUSS RETREAT LOCATION/AGENDA**

**12. CONSENT CALENDAR**

**A. APPROVAL OF CLAIMS**

[\*\(LINK TO PAPERWORK\)\*](#)

**B. LIABILITY CLAIMS**

[\*\(LINK TO PAPERWORK\)\*](#)

**C. MINUTES OF PLANNING COMMISSION MEETING – 12/07/05**

[\*\(LINK TO PAPERWORK\)\*](#)

**13. LIQUOR LICENSE APPLICATIONS**

**A. APPLICATION: OREGON WAY TAVERN LICENSE ASSUMPTION**

Jody R. Davis and Glenn A. Davis have applied for an assumption from PHML, Inc. dba Oregon Way Tavern at 446 Oregon Way for Tavern Beer/Wine sales and for Off Premises Sales. Background checks have been performed on the location and the parties involved. The police department has no concerns with any of these applicants or the location.

Due to the timing of the receipt of this request, the Washington State Liquor Control Board has granted an extension until January 19, 2006.

**RECOMMENDED ACTION:**

Motion as desired by Council.

[\*\(LINK TO PAPERWORK\)\*](#)

**B. LETTER WITHDRAWING CONCERN RE: HEMLOCK STORE APPLICATION**

As a result of a letter submitted to the Washington State Liquor Control Board (WSLCB) citing concerns about the renewal of the liquor license of Aman Kang, Inc./Hemlock Store, the WSLCB wrote a letter directing the owners of the Hemlock Store to take immediate action to comply with all local laws and ordinances, and to contact the City of Longview regarding the matter.

A meeting between the owners, three Council members and the City Manager occurred on December 23 to work on resolving the concerns presented to WSLCB. The owners will take into account the concerns of Council regarding display and advertising alcohol while operating the Hemlock Store.

**RECOMMENDED ACTION:**

Motion to authorize sending proposed letter to the Washington State Liquor Control Board, withdrawing any concerns relative to the reissuance of a liquor license to the Hemlock Store.  
[\(LINK TO PAPERWORK\)](#)

**C. LIQUOR LICENSE RENEWALS**

The business establishments depicted on the exhibit are all currently licensed by the Washington State Liquor Control Board to sell and/or serve alcoholic beverages. Their respective licenses expire March 31, 2006 and April 30, 2006. A check of local law enforcement records shows no liquor violations occurring at any of the establishments since their last renewal.

The police department has no concerns with the licensees.

**RECOMMENDED ACTION:**

Motion as desired by Council.  
[\(LINK TO PAPERWORK\)](#)

**14. CITY MANAGER’S REPORT**

**A. APPEAL BOARD OF ADJUSTMENT APPOINTMENT**

The City Manager has received a recommendation from staff for reappointment of Mark Backstrom and Ed Holloway, who have indicated interest in continuing service on the Appeal Board of Adjustment. The experience and knowledge of these two members will continue to serve the City well. Council concurrence of the City Manager’s reappointment of Mr. Backstrom and Mr. Holloway to the Appeal Board of Adjustment for 5-year terms to expire December 31, 2010 is recommended.

**RECOMMENDED ACTION:**

Motion to concur with the City Manager’s reappointment of Mark Backstrom and Ed Holloway to the Appeal Board of Adjustment for 5-year terms to expire 12/31/10.  
[\(LINK TO PAPERWORK\)](#)

**B. PROFESSIONAL SERVICES CONTRACT WITH HUITT-ZOLLARS FOR MINT FARM DESIGN SERVICES**

The City and Weyerhaeuser Real Estate Development Company (WREDCO) have been working as partners to promote the sale of property for new business development in phase II of the Mint Farm Industrial Park. We have been successful in completing an agreement with a company that will utilize a portion of the phase II property. This new business development will begin construction in early 2006. To serve this new business it will be necessary for the City and WREDCO to complete construction of two improvements: 1) the wetland mitigation work in the phase II property, and 2) a 1,300 lineal feet extension of Crocker Avenue. Our agreement with WREDCO is for the City to take the lead on the design and construction of these improvements, and WREDCO will reimburse the City for the phase II costs. About 390 lineal feet of the Crocker Way extension is in phase I and will be paid by the City.

The City has requested and received a design proposal from Huitt-Zollars to complete the design for these two improvements. This company has been working for WREDCO on the wetland mitigation design and has this work 95% complete. The engineer in this firm also did our phase I design. The design must begin immediately in order for construction to be completed in time to serve the new business development.

Expenditure		Amount	Appropriation
Required:	\$340,700	Budgeted: \$2,000,000	Required: \$0

**RECOMMENDED ACTION:**

Motion to authorize the City Manager to complete negotiations and enter into a contract with Huitt-Zollars not to exceed \$340,700 for design services for Mint Farm Phase II improvements.  
[\(LINK TO PAPERWORK\)](#)

**C. REVIEW OF ENTRYWAY SIGN PROPOSAL**

In an effort to enhance community identity, the City Council expressed a desire to install new entryway signs at major entrances to the city. At Council's August 25 meeting, staff presented to Council a report that outlined a possible project, including a description of each proposed site as well as other general issues such as the permitting process and an implementation process. In addition, staff estimated that the cost could be between \$75,000 and \$103,000, depending on the final design, to construct and install each sign.

Council directed staff to prepare a Request for Proposals to solicit local service clubs or community organizations to construct and maintain the new entryway signs.

In September 2005, an RFP package was prepared and distributed to almost fifty organizations, clubs, firms and individuals, requesting proposals to design, construct and maintain entryway signs. On December 14, 2005 close of the proposal period, the City had received a single proposal from DPA Signs located in Seattle.

DPA Signs, Inc. proposed two options, ranging in cost for each site from \$21,489 for sign Option One to \$15,141 for sign Option Two, excluding taxes. Each of these options excludes items such as irrigation, lighting and landscaping. Adding those excluded items, if desired, could raise the cost per site into the range previously estimated by staff, depending on the extent of the improvements. The City budget currently does not include any funds to construct these entryway signs.

**RECOMMENDED ACTION:**

City Council discussion and direction to staff.  
[\(LINK TO PAPERWORK\)](#)

**D. REVIEW SPEED HUMP POLICY**

There are 26 existing speed humps in Longview. The first set of humps was installed on 20<sup>th</sup> Avenue near Fir Street in September 1999. A study conducted on the effectiveness of the 20<sup>th</sup> Avenue speed humps showed that vehicle speeds were reduced by 18% to 34%, resulting in eighty-fifth percentile speeds ranging up to 26.43 mph (speed limit = 25 mph). In addition, traffic volumes on 20<sup>th</sup> Avenue at that location decreased by 17% after the speed humps were installed.

In response to the recent installation of speed humps on Cascade Way and the volume of complaints the City received, staff reviewed our existing speed hump policy and speed hump installations. Each speed hump was measured to verify its height and width, and each speed hump was driven several times in a variety of vehicles. Although the speed hump policy and process was reviewed and accepted by the City Council at the October 20, 2005 transportation workshop, based on recent review, staff recommends a few enhancements to the policy and request procedures. Please refer to the attached memorandum and enhanced policy.

**RECOMMENDED ACTION:**

Motion to approve the enhanced speed hump policy.  
[\(LINK TO PAPERWORK\)](#)

**E. DECLARE EMERGENCY TO REPLACE LIBRARY ELEVATOR**

In mid-December 2005, Library staff reported that the building's sole elevator was not operating correctly, shaking during use and not leveling itself with the building floor prior to the elevator doors opening. The elevator service technician identified a worn out hydraulic valve as the cause of the equipment failure. Due to the age of the equipment, replacement valves are no longer available; the elevator cannot be repaired and has been out of service since that time. Replacement of the elevator was budgeted for 2006, but this premature failure necessitates expedited action to restore service to the Library.

Under RCW 39.40.280, the City Council may adopt findings and declare the existence of an emergency, and waive competitive bidding requirements for all contracts necessary to address an emergency situation. Due to the critical need for elevator service in the Library, staff recommends that the Council adopt the following findings, declare an emergency, and authorize the city manager to execute all contracts necessary to address the emergency.

Emergency Declaration Findings For Failure of the Longview Library Elevator:

- The elevator failure has caused the loss of mobility and access to certain library patrons.
- A serviceable elevator or other access for disabled patrons and staff is required by the building code and the Americans with Disabilities Act.
- The difficulty of completing repairs is significant due to the inability to obtain replacement parts, requiring complete replacement of the mechanical system.
- The complexity and difficulty of replacing the elevator exceeds staff's capabilities.
- The competitive bidding process would result in unacceptable delays in addressing the safety and loss of mobility for the public and library staff.

**FINANCIAL SUMMARY:**

The Elevator Replacement Project has an estimated budget of \$110,000. At its November 14, 2005 meeting, the Longview Library Foundation committed to pay one-half the costs to replace the elevator equipment, up to a maximum of \$55,000. The remaining costs will be paid from the Capital Projects Fund.

**RECOMMENDED ACTION:**

Motion to:

- Declare an emergency for the Longview Library Elevator Repair Project;
- Adopt the Emergency Declaration Findings contained in the agenda summary; and
- Authorize the city manager to execute all contracts necessary to address the emergency and repair the malfunctioning equipment.

[\*\(LINK TO PAPERWORK\)\*](#)

**F. SET PUBLIC HEARING (2/9/06): ACCEPT 60% ANNEXATION PETITION – COLUMBIA HEIGHTS ASSEMBLY OF GOD CHURCH**

The Columbia Heights Assembly of God has submitted 60% petition to annex 7.19± acres into the City. RCW 35A.14.130 requires the City Council to hold a public hearing prior to approving an annexation request. City staff is requesting that the Council schedule the public hearing for their regular meeting on February 9, 2006.

**RECOMMENDED ACTION:**

Motion to set a public hearing for the February 9, 2006 regular meeting to consider the Columbia Heights Assembly of God annexation request, Case Number: Annx 2005-1.

[\*\(LINK TO PAPERWORK\)\*](#)

**G. SET PUBLIC HEARING (2/9/06): ACCEPT 60% ANNEXATION PETITION – RICK ANNEXATION ON MT. SOLO**

Charles Blevins has submitted a 60% petition to annex 124.2± acres into the City. RCW 35A.14.130 requires the City Council to hold a public hearing prior to approving an annexation request. City staff is requesting that the Council schedule the public hearing for their regular meeting on February 9, 2006.

**RECOMMENDED ACTION:**

Motion to set a public hearing for the February 9, 2006 regular meeting to consider the Rick annexation request, Case Number: Annx 2005-3.

[\*\(LINK TO PAPERWORK\)\*](#)

**15. MISCELLANEOUS INFORMATION**

**A. BUSINESS LICENSES**

[\*\(LINK TO PAPERWORK\)\*](#)

**B. HISTORIC PRESERVATION MINUTES OF 9/15/05**

[\*\(LINK TO PAPERWORK\)\*](#)

**\*\* EXECUTIVE SESSION – PERSONNEL MATTERS**

**16. ADJOURNMENT**

**NEXT COUNCIL MEETINGS:**

THURSDAY, JANUARY 26, 2006 AT 7 P.M. – REGULAR MEETING

THURSDAY, FEBRUARY 9, 2006 AT 7 P.M. – REGULAR MEETING

**NEXT COUNCIL WORKSHOPS:**

THURSDAY, JANUARY 19, 2006 AT 7 P.M. – SPEED HUMPS (TENTATIVE)

**RETREAT:**

FRIDAY AND SATURDAY, JANUARY 27 AND 28

MINUTES OF THE SPECIAL SESSION  
OF THE LONGVIEW CITY COUNCIL  
HELD THURSDAY, DECEMBER 15, 2005

1. CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Mayor McCrady.

2. INVOCATION/FLAG SALUTE

The Pledge of Allegiance was recited.

3. ROLL CALL

Present:

Mayor Mark McCrady  
Councilman Kurt Anagnostou  
Councilman Andy Busack  
Councilman Don Jensen  
Councilwoman Ramona Leber  
Councilman Dennis Weber  
City Manager Bob Gregory  
City Attorney Dave C. Spencer  
Deputy City Clerk Ann Davis

Also Present:

Councilman-appointee Chet Makinster

City Staff Present

Dave Campbell, Assistant City Manager; Richard Bemm, Director of Parks & Recreation (arrived 8:15 p.m.); Robbie Berg, Human Resources Director; John Brickey, Director of Community Development; Jeff Cameron, Public Works Director; Judy Jones, Information Technology Director; Daryl McDaniel, Fire Chief; Don Barnd, Police Captain; and Kurt Sacha, Finance Director.

**\*\*APPOINTMENT AND SWEARING-IN OF CHESTER W. MAKINSTER TO POSITION #3\*\***

Mayor McCrady recalled Council selected Chester W. "Chet" Makinster to fill the unexpired term of Susan Stockard, Position #3, at its December 8 meeting.

Chet Makinster came forward and was sworn in by the Honorable Ed Putka, Longview Municipal Court Judge. Following the swearing-in ceremony, Mr. Makinster signed his Oath of Office, and Judge Putka attested to his signature.

Mayor McCrady welcomed Councilman Makinster to Council and invited him to take a seat at the dais. Councilman Makinster was welcomed by a round of applause from Councilmembers and the audience.

4. APPROVAL OF PREVIOUS MINUTES

**On a motion duly made and passed, the reading of the minutes of the regular Council meeting held November 10, 2005, and the special meeting held November 17, 2005, copies of which had been submitted to the Mayor and members of the City Council, was waived and the minutes were approved as if read.**

5. CHANGES/REVISIONS TO THE AGENDA – None.

6. PRESENTATIONS & AWARDS

A. Presentation: Lewis & Clark Commemoration.

Public Information Specialist Susie Meyers was asked to come to the podium. Mayor McCrady thanked Ms. Meyers for her hard work in organizing the recent Lewis & Clark Celebration at Lake Sacajawea. He presented her with a gift as a token of Council's appreciation for her efforts.

Stating this honor was totally unexpected, Ms. Meyers stated while she may have organized the event, the celebration truly was a community effort; it could not have taken place without all the help received from volunteers, the City's communication team, sponsors, food vendors, and people manning the many booths. She cited some statistics regarding the attendance at the celebration: 1,100 journey maps were distributed; 850 commemorative pins were given out; 363 entries were made to the keepsake Journal; 695 free cups of coffee were distributed; and 500 pieces of Indian Fry Bread were sold. The smiles on the faces of the estimated 1,500 visitors: priceless!

7. CONSTITUENTS' COMMENTS

A. Speed Humps on Cascade Way.

The Mayor commented that he believed a large number of constituents in the audience were present tonight to complain about the speed humps recently installed on Cascade Way. He admonished audience members he would not allow any outward displays of emotion, including booing, clapping, cheering or any type of derision. In order to stave off some of the complaints, Mayor McCrady made some observations regarding the speed hump program.

In 1995, he was assigned to investigate ways to curb speeding in neighborhoods. Photo radar appeared to be a good fit, but the Washington State Supreme Court determined this method was unconstitutional.

Staff proposed alternate types of traffic calming devices, including speed humps and other measures. A roundabout was trialed on 20th Avenue. Speed humps have been installed in other locations to good effect. Staff proposed guidelines for neighborhoods to pay for the construction materials and have City staff install the humps, and Council agreed. This has been Council's established policy since. The Mayor polled the audience to see how many people wanted to see the City's policy changed.

In order to discuss a change in the policy, two Councilmembers would need to agree to sponsor an Agenda Item to bring the matter before Council.

Mayor McCrady further stated a mistake had been made when installing the speed humps on Cascade Way; due to the extremely cold weather, the asphalt did not compact as much as expected, and the humps turned out higher than engineered, causing drivers to slow down almost to a crawl. Two of the humps have already been removed, and the remaining too-tall humps will be removed and/or lowered. At a later date, appropriately-sized speed humps will be reinstalled.

Dean Stafford, 2241 Castleman Drive, stated he and his wife watch the traffic speed by, and he estimated at least half the drivers going by are exceeding the speed limit. He does not like the humps, but he does not have a solution either. He stated "I think you have got to find one (solution)." Traffic on these streets has increased tremendously over the years.

Bob Shaw, 2106 Cascade Way, echoed what Mr. Stafford said. He questioned whether Council was aware that traffic on Cascade Way is going to increase even more with the development of the subdivision higher up the hill. He also remarked about the curve near the bottom of Cascade Way; it creates a blind spot right where residents have to cross the road to access their mailboxes.

Pat Martin, 2621 Cascade Way, stated she hates the humps, and she hoped the City could find something else to effect slower driving. She expressed concern that the humps would slow down the response time of emergency vehicles. She stated the United Kingdom also has this problem, and other traffic calming devices must be available.

Larry Wilhelmson, 2271 Cascade Way, stated he sympathized with those residents on City View Boulevard. He performed an internet search and has located a radar device that will take pictures of speeding vehicles. He will then turn those photos over to the Police for their action.

Tom Argyropoulos, 2050 Cascade Way, voiced concern regarding his 17-year-old son who plays basketball in his driveway and for the elderly people up and down the street that have to cross the road. He termed the traffic and speed on Cascade Way as "ridiculous." He recommended getting proactive about this problem, as he would hate to see anyone get killed.

Frank Shatten, 2103 Willow Place, videotaped drivers coming down the road at various rates of speed. In order to make a comparison, he drove his own vehicle at the 25 MPH speed limit. He turned the videotape over to the Mayor for staff to review. He said viewers could easily tell vehicles traveling the speed limit from those speeding.

Joel Rupley, 2602 Cascade Way, voiced his opinion the speed humps should be designed to allow traffic to go at the speed limit, 25 MPH. These humps are so large, vehicles have to almost stop in order to keep from bottoming out. He mentioned Vancouver as an example of having streets where drivers can maintain a 25 MPH speed limit while driving over humps.

Gene Fleur, 3215 Virginia Way, advised he participated in purchasing the speed humps on Virginia Way; all the residents except for one supported the humps. They have had the desired effect to slow down traffic. He reported on the number of times he, or his neighbors, have had cars run into their yards, parked vehicles, or homes. He stated law enforcement "doesn't seem to want to patrol that area."

Barry Morrill, 2206 Cascade Way, wanted Council to investigate other solutions; he does not like the speed humps. He felt the locations of the humps were dangerous, and their height would damage vehicles. He also expressed concern about the humps' effects on property values, and emergency response times.

The Mayor assured Mr. Morrill that public safety (Police and Fire) evaluate all installations of speed humps to determine whether it will impede their response.

Mr. Morrill suggested a more democratic process for installing the humps be initiated. He would like an opportunity to register a "no" vote for these. He surmised whether residents could circulate a petition to have them removed.

Variations on these comments were given by Bob Korten, 2302 West Hills Drive; Darla Walton, 2306 Cascade Way; Bob McKinney, 2320 Cascade Way; Tim Kittelson; and Joseph Urich. Jennifer Argyropoulos, 2050 Cascade Way, volunteered to do any work necessary to effect a traffic study: counting vehicles, researching, whatever would be helpful to move this along.

Mayor McCrady thanked the participants for the civility of the discussion.

2. Trash.

Mike Wallin, 283 Beech Street, complained about trash ending up in his yard. He just purchased the house. He felt this problem was related to the area's traffic laws which he did not feel were being adequately enforced. He also alleged he has never seen a street sweeper on his street. Mayor McCrady asked staff to look into this and report back to Mr. Wallin.

3. Liberty.

L. S. Wagle, 1405 17th Avenue, spoke about democracy in America, tyranny of the majority, and objected to Christianity being crammed down the throats of all people.

4. Thank-You, Mayor.

Ray Van Tongeren, 2303 Jennifer Place, thanked the Mayor for his service, noting his appreciation for the fairness to all sides Mayor McCrady has exhibited during his tenure.

8. PUBLIC HEARINGS – None.

9. BOARD & COMMISSION RECOMMENDATIONS

A. Rodman Request to Amend Zoning Map for 7 Parcels on Wheeler Street from S-R to M-1-A (Ed DeVries, Agent).

City Manager Gregory referred explanation of this item to John Brickey, Director of Community Development.

Mr. Brickey stated Ed DeVries, representing Don Rodman, had submitted a request to amend the City of Longview Zoning Map for seven parcels totaling approximately 1.23 acres from S-R Suburban Residential District to M-1-A Manufacturing District. The proposal covers property that includes the following addresses: 602 9th Avenue, and 732, 722 and 712 Wheeler Street. In

the application, applicant states that the “site will be used as future expansion of (the) adjoining R&B Mini Storage Business located at 615 7th Avenue.” No specific site design plans have been submitted yet.

The subject property is a 1.23 acre island of land zoned Suburban Residential District surrounded by land zoned M-1-A Manufacturing District. The proposal, if approved, will bring the properties into compliance with the Comprehensive Plan map designation of light industrial.

At their regular December 7, 2005 meeting, the Longview Planning Commission held a public hearing on the request, which became PC#2005-15. Following the public hearing, the Planning Commission voted unanimously to recommend approval of the rezone. Mr. Brickey advised Council it was staff’s recommendation to adopt the Planning Commission’s recommendation.

**Councilman Weber moved to concur with staff’s recommendation to accept the Planning Commission’s recommendation No. PC2005-15, which motion was seconded by Councilwoman Leber.**

Noting there were no Planning Commission Minutes in the agenda packet, Councilwoman Leber questioned whether any of the property owners were present at the Planning Commission meeting.

Mr. Brickey apologized for not having these Minutes ready for Council review. He advised that all of the property is owned by one individual, and only Mr. DeVries was present at the public hearing.

**Upon a vote duly held, the motion was unanimously approved.**

**B. Street Name Changes from Sandpiper Blvd. and a Portion of Castleman Drive to City View Blvd.**

A request has been made by John C. Bell to change the street name of Sandpiper Boulevard and a portion of Castleman Drive to City View Boulevard. City View Boulevard is an existing street. The proposed name change, if approved, would extend the eastern portion of City View Boulevard southward to Cascade Way. The reason Mr. Bell is requesting this change is to aid in simplifying directions into the upper hill area. There are no addresses off Sandpiper Boulevard or the relevant section of Castleman Drive.

At their regular December 7, 2006 meeting, the Longview Planning Commission in Case No. PC2005-14 considered this request and voted to recommend approval of the street name change. Staff has reviewed this recommendation and recommends Council adopt the Planning Commission’s recommendation.

**Councilman Anagnostou moved to accept the Planning Commission’s recommendation No. PC2005-14, which motion was seconded by Councilwoman Leber, and, upon a vote duly held, unanimously approved.**

**10. ORDINANCES & RESOLUTIONS**

A. Ordinance No. 2950, 2005-2006 Budget Amendment (First Reading).

An Ordinance relating to public expenditures and declaring an emergency under the provisions of RCW 35A.34.150, fixing the amount of money required to meet such emergencies and authorizing the expenditure of money not provided for in the 2005-2006 biennial budget of the City. The foregoing Ordinance was introduced and read by title only.

**No Council action was taken on this Ordinance. Adoption will take place after the second reading on December 22, 2005.**

B. Resolution No. 1820, Water Rates.

A Resolution relating to and setting rates and minimum charges for water and water service connections, for fire service, and other related charges for providing water service within and outside the City of Longview, and repealing Resolution No. 1799. The foregoing Resolution was introduced and read by title only.

**Councilman Jensen moved adoption of the foregoing resolution, which motion was duly seconded, and on a vote duly held and recorded with 7 "Aye" votes by Mayor McCrady and Councilmembers Anagnostou, Busack, Jensen, Leber, Makinster, and Weber, and no "Nay" votes, the Mayor declared the resolution adopted and passed, affixed his signature of approval thereon and the resolution was assigned the No. 1820, a copy of which is on file in the office of the City Clerk.**

C. Resolution No. 1821, Sewer Rates.

A Resolution relating to and setting rates and minimum charges for sanitary sewer connections and other related charges for providing sanitary sewer service within the City of Longview, and repealing Resolution No. 1800. The foregoing Resolution was introduced and read by title only.

**Councilwoman Leber moved adoption of the foregoing resolution which motion was seconded by Councilman Anagnostou, and on a vote duly held and recorded with 7 "Aye" votes by Mayor McCrady and Councilmembers Anagnostou, Busack, Jensen, Leber, Makinster, and Weber, and no "Nay" votes, the Mayor declared the resolution adopted and passed, affixed his signature of approval thereon and the resolution was assigned the No. 1821, a copy of which is on file in the office of the City Clerk.**

D. Resolution No. 1822, Solid Waste/Recycling Rates.

A Resolution fixing the rates to be charged for furnishing garbage collection and recycling service within the City of Longview, and repealing Resolution No. 1804, was introduced and read by title only.

**Councilman Anagnostou moved adoption of the foregoing resolution which motion was seconded by Councilwoman Leber, and on a vote duly held and recorded with 7 "Aye" votes by Mayor McCrady and Councilmembers Anagnostou, Busack, Jensen, Leber, Makinster, and Weber, and no "Nay" votes, the Mayor declared the resolution adopted and passed, affixed his signature of approval thereon and the resolution was assigned the No. 1822, a copy of which is on file in the office of the City Clerk.**

E. Resolution No. 1823, Stormwater Rates.

A Resolution relating to and setting rates and minimum charges for stormwater utility services, and providing for an effective date, and repealing Resolution No. 1801, was introduced and read by title only.

Councilman Anagnostou announced he could not support this Resolution as it implements a 21% increase in stormwater fees. Mayor McCrady suggested not looking at the percentage rate and instead consider the actual cost to residents: this 21% increase amounts to only \$0.50, which will be used to build up cash reserves to pay for needed pump station upgrades in addition to street sweeping services.

Councilman Weber noted that Council is always looking to provide increased law enforcement, which must be paid from the General Fund. If the costs of street sweeping can be shifted to the stormwater utility fund, that will free up a certain amount of General Fund for other uses.

**Councilman Jensen moved adoption of the foregoing resolution which motion was seconded by Councilwoman Leber, and on a vote duly held and recorded with 6 "Aye" votes by Mayor McCrady and Councilmembers Busack, Jensen, Leber, Makinster, and Weber, and one "Nay" vote by Councilman Anagnostou, the Mayor declared the resolution adopted and passed, affixed his signature of approval thereon and the resolution was assigned the No. 1823, a copy of which is on file in the office of the City Clerk.**

F. Resolution No. 1824, Apprenticeship Rates.

A Resolution establishing Apprentice Training Requirements for City of Longview construction contracts of \$500,000 or more, was introduced and read by title only. City Manager Gregory asked Director of Public Works Jeff Cameron to give details on this proposal.

Mr. Cameron recalled Resolution No. 1704, adopted in November, 2000, implemented a two-year trial apprenticeship program. This initial Resolution specified an apprenticeship program be required for contracts over \$1-million. The only project that fell into this category was the 7th/9th/Wheeler infrastructure job. The labor unions have once again approached staff and requested the program be reinstated. Mr. Cameron advised that other government agencies have adopted programs, including the Longview School District, Cowlitz County, and City of Kelso. The unions asked the contract dollar amount be reduced to \$250,000; staff reviewed this proposal and recommended a dollar limit of \$500,000. The Lower Columbia Contractors' Association has commented and does not object to this proposal. The AGC (Association of General Contractors) did object and that letter was provided to Council.

Councilman Jensen asked whether staff had looked back to determine how many projects would have required the apprenticeship program had the \$500,000 limit been in effect during the trial program. Mr. Cameron replied "no," staff had been looking forward. He advised a single pump station replacement would not total \$500,000. However, there are four pump station projects that may be bundled together and bid as one project, and there are some Mint Farm infrastructure projects coming up; these will probably reach the dollar limit.

Councilman Weber inquired how many more contracts would be affected by this proposal if the \$250,000 limit were implemented rather than the \$500,000 limit. Mr. Cameron advised several

more contracts would be affected. Staff's concern with the lower threshold is that sometimes smaller contracts can require little labor in relation to materials; meeting this apprenticeship requirement could force more labor be hired than is necessary for the project.

Councilman Busack noted as a union member, he went through the local apprenticeship program. He felt it would be an injustice not to support training for others. He suggested reconsidering the \$250,000 limit proposed by the labor unions.

**Councilman Busack moved to approve Resolution No. 1824 with a \$250,000 contract limit. This motion was seconded by Councilman Weber.**

Councilman Anagnostou recalled the first time the apprenticeship program was proposed, the labor union representatives had stated a shortage of skilled laborers is developing; this shortage will get worse over the years if these programs are not supported.

Mayor McCrady agreed with the importance of supporting training programs in the trades, however, his primary responsibility now is a fiduciary responsibility to citizens of Longview. He would prefer to implement the program at the \$500,000 limit recommended by staff. Adopting this limit would still put the City of Longview lower than other area municipalities.

Director of Public Works Jeff Cameron agreed that at \$500,000, the City of Longview would have the lowest limit of the other agencies that had adopted apprenticeship program requirements; all the others have a \$1-million limit.

Councilman Weber asked whether there were some provisions in the wording that would give the City some flexibility. Mr. Cameron listed the provisions for opting out of the apprenticeship program: the City Manager or Public Works Director can reduce or waive the apprenticeship requirements in cases of emergency; a project that consists of a high proportion of equipment or materials costs in relationship to labor hours; where this program may conflict with state or federal laws or grant requirements; where the contractor has demonstrated a good faith effort to use apprentices but they are not available; and any other situations that would warrant a reduction or waiver of the requirement.

Councilman Weber stated the City has an opportunity to join a good trend. He encouraged his colleagues to vote for a flexible program at the practical level of \$500,000.

Phil Dines, 181 Remington, President of Longview/Kelso Trades, advised he has been involved in unions for 17 years. Mr. Dines stated he was the union representative who approached the City Manager and Director of Public Works Jeff Cameron with the original resolution at the \$250,000 price range.

This proposal is not just pertinent to the construction industry. All the trades will be suffering a shortage of skilled workers. Lower Columbia College, in conjunction with the mills, is putting together a pulp and paper program in order to train workers for this industry. The younger generation needs the opportunity to be trained for the trades. This topic is typically construed as a union matter, but there are other organizations working toward other state-certified programs.

The real thrust is about educating younger generations. In addition to mandatory weekly classes, a certain number of hours of apprentice work must be accomplished each week.

Mr. Dines encouraged Council to consider the \$250,000 limit.

James Kodama, 1015 Allen Street, clarified that when “unions” are being discussed, it is really “organized labor.” Organized labor is working toward bettering the trades and has active apprenticeship programs. The jobs associated with natural resources are disappearing, and youth are not being encouraged or even exposed to jobs in the trades. In days past, Mr. Kodama recalled, students were exposed to wood shop or metal shop. Many high schools do not have these courses today.

Mr. Kodama recommended the City support a program that will assist with trade apprenticeship training in order to replace the aging skilled trades workers.

Mike Wallin, 283 Beech Street, stated the problem is in the education system because it focuses on preparing students for a four-year degree. The trades are no longer promoted as an alternative. Mandating the use of apprentices will not solve the problem, and he urged Council to reject this proposal. He could possibly support a \$750,000 or higher limit. He felt the program might also be burdensome to contractors and interfere with the competitive bidding process.

Jeff Dean, 12256 SW Garden Place, Tigard, Oregon, Director of Government Affairs for the Pacific Northwest Chapter Association of Building Contractors (ABC), stated he was present tonight to state his organization’s opposition to the proposed Resolution. He appreciated the dialogue taking place here tonight, and agreed with the consensus in the room that the impending shortage of skilled labor is a serious problem for the construction industry.

ABC was opposed to adoption of this Resolution for two reasons: the first is that apprenticeship quotas fail to address the issue of recruiting new and skilled labor into the trades. Requiring businesses to hire a certain number of apprentices does nothing to provide incentive to youth to consider the trades. His organization would rather see at the state and local levels a greater effort to try to attract younger people to the trades through vocational schools and other offerings. The second reason is because this program does restrict open shop contractors from bidding on certain projects. Mr. Dean stated there are only three trades in this area that are open for training in a non-union sector: electrical, plumbing and equipment operator. If Council still wishes to adopt this program, he recommended a \$500,000 or \$750,000 limit on projects.

**Mayor McCrady restated the motion on the floor: to adopt resolution No. 1824 requiring the apprenticeship program be utilized on construction contracts of \$250,000 and over.**

Councilman Makinster stated he really supports this program, but would support staff’s recommendation to adopt a \$500,000 limit as a more realistic number.

Councilwoman Leber noted she was pleased to hear input from neighbors and partners stating apprenticeship programs do work as intended, and noted her agreement with the dollar level recommended by staff.

**Councilwoman Leber moved to amend the motion by increasing the dollar limit to \$500,000. This motion was seconded by Councilman Makinster. Upon a vote duly held, the amendment was approved with four “aye” votes by Mayor McCrady and Councilmembers Leber, Makinster and Jensen. No “nay” votes were cast.**

**The main motion as amended, to adopt Resolution No. 1824 with a contract dollar limit of \$500,000 was approved with six “aye” votes by Mayor McCrady, and Councilmembers Anagnostou, Jensen, Leber, Makinster, and Weber, and one “nay” vote by Councilman Busack.**

#### 11. MAYOR'S AND COUNCILMEMBERS' REPORTS

##### A. Briefs.

Councilwoman Leber advised she had assumed Ron DiRe-day's position on the Homelessness Task Force. The plan has been put together, and once she has a copy of it, she will provide copies to Council.

Councilman Anagnostou complimented Mayor McCrady for the fine job he had done at the Christmas Parade.

##### B. Goodbye.

Mayor McCrady announced his twelve years on the Council have come to an end. He has already personally thanked individual Councilmembers for their support and assistance over the years, and especially during his four-year tenure as mayor. His only disappointment was that Ron DiRe-Day and Susan Stockard had not made it the final few months of his term.

He measures success by asking: “did we leave it better than we found it?” He felt the answer to this was “yes,” and if Council did so, it was only possible with the assistance of quality department heads. The Mayor stated “this staff is equal to any in a city this size.” Staff has offered Council unparalleled experience and professionalism. He also praised the professionalism of all City employees, from the people in the field in police and fire positions, to the men in the unglamorous position of keeping the water coming into houses and the sewer taking things away.

He thanked media men Ray Byers and Tony Lystra for their assistance throughout the years. He commented that he had stayed long enough to see a generational change on Council. When he was first elected in 1994, two members of Council – Mark Hoehne and John Crocker – were old enough to be his father. Now, with the election of Andy Busack, there is a member on Council young enough to be his son.

He concluded by stating “I have absolutely loved my time here;” however, he is also anxious to move on to other things that he has postponed. “I loved it here; it's been a great ride.”

Mayor McCrady declared a brief recess at 8:30 p.m. The meeting was reconvened at 8:42 p.m.

#### 12. CONSENT CALENDAR

**There being no items the Council wished removed from the Consent Calendar, a motion was duly made and passed approving the items on the Consent Calendar as though acted on individually.**

**A. Liability Claims**

The claim(s) for damages listed below was/were received by the City and have been/are being researched and/or reviewed by Washington Cities Insurance Authority (WCIA) and claim status is as noted:

- 1) *New*: Fred Starkel, Property Damage – Unspecified
- 2) *New*: Mike Roberts, Property Damage - \$250.00
- 3) *New*: Wallace Scoggins, Errors & Omissions - \$3,300.00
- 4) *New*: Vera Dora, Property Damage - \$1,022.62
- 5) *New*: John J. Pinsker, Property Damage - \$170.00
- 6) *Settled*: Nancy Craig, Property Damage - \$351.57
- 7) *Settled*: Jennifer Lott, Property Damage - \$48.87
- 8) *Denied*: Mike Roberts, Property Damage - \$250.00
- 9) *Denied*: Wallace Scoggins, Errors & Omissions - \$3,300.00

**B. Board & Commission Minutes**

- 1) Planning Commission Minutes of November 9, 2005

**C. Street Use Requests**

The following street use request(s) was/were approved subject to any stipulations specified during routine review by concerned departments:

- 1) #S-05-20, Year-to-Year Run, Parents Place; December 31, 2005

Councilwoman Leber disclosed her employer will be a sponsor in Street Use Request #S-05-20, but she will not personally benefit from this activity.

**13. LIQUOR LICENSE APPLICATIONS**

**A. New License Application: Kesler's Sports Bar & Grill.**

A liquor license application has been received for Kesler's Sports Bar & Grill, located at 1202 Commerce Avenue. The Longview Police Department has refused to endorse this license request; it is the department's position that the applicant's criminal history should preclude him from being eligible to receive a liquor license. The Department has sent a letter detailing its objections to the Washington State Liquor Control Board (WSLCB) License Division.

When asked for an explanation, Captain Don Barnd stated the Police Department had reviewed the applicant's criminal history, which included a felony.

**Councilwoman Leber concurred with staff's recommendation to object to issuance of this liquor license; this motion was seconded by Councilman Weber. Upon a vote duly held, the motion carried unanimously.**

B. Liquor License Application: El Tigre.

Antonio M. Aguilar is currently operating El Tigre, 449 Oregon Way with a Specialty Shop License. He has applied for a license with Grocery Store – Beer/Wine privileges, which will allow him to maintain a lower inventory of beer/wine and carry more food items. The Longview Police Department expressed no concerns with either the applicant or the location.

**No Council action was taken regarding this change in liquor license privileges.**

C. Special Occasion Liquor License Application: St. Rose Church.

A special occasion liquor license application has been filed by St. Frances Circle, through St. Rose Church, for its annual fundraiser, “Nibbles and Nectar,” scheduled for February 5, 2006. This event is held in the St. Rose Parish Center at 701 27th Avenue. Hors d’oeuvres and wine will be served. The Police Department reports no problems with this event in the past and therefore expressed no concerns in reference to this request.

**No Council action was taken on this Special Occasion Liquor License Application.**

D. Hemlock Store Revisited.

Councilman Anagnostou brought up the matter of the liquor license renewal for Hemlock Store. Apparently the WSLCB had interpreted Council’s letter of “concern” as an objection, and has directed the Hemlock Store owner to work with City staff/Council to take measures to alleviate those stated concerns before the store’s liquor license will be renewed. He suggested Council should put this on its agenda to establish a policy for stores selling liquor near schools.

Councilman Weber stated his concern with this store’s location was with the students being at the store after school hours. He offered that if the store would refrain from selling liquor during the after-school hours, that would satisfy his concerns.

City Attorney Spencer stated the City could not prohibit a certain location to refrain from selling liquor during certain hours – the establishment either has a liquor license or it does not.

Councilman Makinster observed that Council seemed to be “taking shots at certain things;” what is the policy? Councilman Jensen agreed a policy needed to be established, and he suggested it should be handled during a workshop. Existing businesses could be grandfathered in, but new establishments would have to be located a certain distance from schools before they could be licensed.

Councilman Busack suggested sending a letter to the WSLCB withdrawing the letter of objection while concerns are discussed and addressed with the store owner; Mayor McCrady agreed with this proposition.

Councilwoman Leber did not want to withdraw the letter of objection, but was agreeable to workshopping the matter to develop a long-term policy.

**Councilman Jensen moved to withdraw the letter of concern/objection, and appoint a committee of three councilmembers to meet with the store owner to resolve these concerns. This motion was seconded by Councilman Busack.**

Stating she was unwilling to withdraw the letter prior to meeting with the store owner, Councilwoman Leber stated she would not support this motion.

Discussion among Council concurred this committee would speak with the store owner and report back to Council with a recommendation very soon.

Mayor McCrady announced he was going to bifurcate the motion for voting.

**He called for a vote on the question of establishing a committee of three Councilmembers to meet with the store owner. This motion was approved with six “aye” votes by Mayor McCrady, Councilmembers Busack, Jensen, Leber, Makinster, and Weber, to one “nay” vote by Councilman Anagnostou.**

**Mayor McCrady called for a vote on the question of Council withdrawing its letter of concern/objection with the WSLCB. Councilman Weber moved to table this motion until the committee reported back to Council. Councilwoman Leber seconded the motion. No discussion was allowed. Upon a vote duly held, the motion carried with five “aye” votes by Councilmembers Busack, Jensen, Leber, Makinster, and Weber, to two “nay” votes by Mayor McCrady and Councilman Anagnostou.**

Mayor McCrady appointed Councilmembers Anagnostou, Leber and Weber to the committee to meet with the Hemlock Store owner. City Manager Gregory offered that staff would work on scheduling this meeting and coordinating calendars. Councilwoman Leber declared the committee would move promptly to resolve these issues; “we will not dawdle.”

#### 14. CITY MANAGER'S REPORTS

##### A. Bid Award: Annual Chemical Purchase.

City Manager Gregory recalled the cities of Kelso and Longview have been combining quantities of needed water and wastewater treatment chemicals for several years in order to obtain the most favorable prices. Bids were opened on November 9, 2005, for the 2006 Chemical Purchase. Bids were received from eight chemical suppliers, with staff's award recommendations as follows for the chemicals Longview uses:

Chemical	Low Bidder	Unit Prices
Liquid Alum	General Chemical, Inc.	\$236.12/ton
Hydrated Lime	Cascade Columbia Distribution Co.	\$190.00/ton
Sodium Fluorosilicate	Cascade Columbia Distribution Co.	\$0.47/lb.
Liquid Chlorine (Ton)	Jones Chemicals, Inc.	\$490.00/ton
Liquid Chlorine (150#)	Jones Chemicals, Inc.	\$77.00/each

Bids submitted by the low bidders were regular and responsive. Longview's total chemical cost is estimated to be \$93,932.00, funded from operating budgets for the Regional Water Treatment

Plant and Sewer Treatment Plant. Staff recommended Council award the chemical purchase bids to the low bidders, as listed above.

**On a motion made by Councilman Anagnostou, seconded by Councilman Weber, and unanimously passed with 7 "Aye" votes by Mayor McCrady and Councilmembers Anagnostou, Busack, Jensen, Leber, Makinster and Weber, the City Manager's recommendation was accepted and approved.**

B. Old West Side Neighborhood Request for Street Signs.

City Manager Gregory advised the Old West Side Neighborhood organization had approached staff with a request to install street signs indicating the historic neighborhood. Staff has reviewed their proposal, and established requirements the association needed to meet in order for staff to recommend approval to Council. Some of those provisions were: the residents will design and purchase the signs and brackets. The residents will be responsible for having any replacement signs made. The City will supply labor and equipment only to install the signs, and any replacement signs. The City will not purchase any signs to replace damaged, stolen or vandalized signs. If replacement signs are not provided, City personnel will permanently remove any damaged, worn or unsightly Neighborhood signs and mounting brackets.

**On a motion made by Councilman Weber, seconded by Councilwoman Leber, and unanimously passed with 7 "Aye" votes by Mayor McCrady and Councilmembers Anagnostou, Busack, Jensen, Leber, Makinster and Weber, the City Manager's recommendation was accepted and approved.**

As a resident of this historic neighborhood, Councilman Weber allowed passage of this measure would cost him.

When asked about policy for future requests for Neighborhood association signs, City Manager Gregory stated any future requests would be handled the same way, on a case-by-case basis.

C. Meter Reading Contract Renewal: Farwest Energy Management.

The meter reading contract between the City of Longview and Farwest Energy Management, Inc. will expire end of December, 2005. Several meetings have taken place between staff and Farwest management to discuss renewal of the contract and any changes that should be incorporated into the agreement. No significant changes were made to the contract, but changes to rate structure calculation were improved which would allow Farwest a modest increase in fees. The language in the expiring agreement called for rounding which had precluded Farwest from obtaining even a small fee increase.

**On a motion made by Councilman Jensen, seconded by Councilman Anagnostou, and unanimously passed with 7 "Aye" votes by Mayor McCrady and Councilmembers Anagnostou, Busack, Jensen, Leber, Makinster and Weber, the City Manager's recommendation was accepted and approved.**

D. Flaskerud Ocean Beach Highway Annexation.

Director of Community Development John Brickey showed the latest configuration of this proposed annexation area on the overhead. Owners of two additional parcels on either side of the original area have joined the petition. Calculating the value of properties that would comprise the Planning Commission's recommended area established a total value of \$2,172,800. 60% of that value is \$1,303,680. The total value of the properties presently joining the petition is \$1,337,800, therefore a 60% majority of value has joined the petition. The proposed area is large enough to refer to the Boundary Review Board. If the Boundary Review Board (BRB) invokes jurisdiction, it may square up the boundaries to establish a logical border for the provision of services.

**Councilman Weber moved to concur with staff's recommendations to establish the boundary for the proposed annexation to be those properties bounded by 40th Avenue, Ocean Beach Highway, 42nd Avenue, and the north property lines of the properties addressed 2301 40th Avenue and 2246 42nd Avenue; transmit the annexation request to the City Planning Commission for a recommendation on the zoning designation for the subject property, and direct staff to work with the applicant to finalize the 60% petition. This motion was seconded by Councilwoman Leber. Upon a vote duly held, the motion was unanimously approved.**

E. Emergency Generator Grant for LPD.

City Manager Gregory advised LPD had applied for and been granted \$51,000 toward an emergency generator system. This back-up system would be sized sufficiently to keep the Police Department fully operational in the event of a power black-out; this need was identified in a prior emergency preparedness study. City Manager Gregory stated he believed changes in appropriations in the Capital Projects Fund would allow the Fund to provide the match funds needed. He recommended Council accept the grant funds and direct the balance be paid from Capital Projects fund.

**Councilman Jensen moved to accept the grant funds; this motion was seconded by Councilman Makinster.**

Councilman Anagnostou asked for details. The generator would be located at the Longview Police Department to allow them to operate without power. The AIC, Alternative Incident Command Center, is located at the Columbia Heights Fire Station which already has a generator for emergency power. Since diesel fuel turns to sludge over time, the tank and generator will be put on the city's annual maintenance list in order to keep it operational.

**Upon a vote duly held, the City Manager's recommendation was unanimously approved.**

F. Management Agreement for the Mint Valley Racquet and Fitness Complex.

City Manager Gregory stated the agreement with Don Harlan for operation of the Mint Valley Racquet Complex will expire the end of December, 2005. Staff has prepared a new agreement with Mr. Harlan. Changes to the new agreement were made by the City's Risk Manager, who brought the liability insurance requirement language up to current standards. Mr. Harlan also has added fitness equipment to the facility; mention of this additional facility use was incorporated into the agreement.

City Manager Gregory recommended Council approve the agreement for operation of the Mint Valley Racquet Complex and Fitness Center and authorize him to sign on behalf of the City.

**Councilwoman Leber moved to accept the City Manager's recommendation, which motion was seconded by Councilman Anagnostou. Upon a vote duly held, the motion was unanimously approved.**

When asked about changing signage to indicate the additional fitness center, Director of Parks & Recreation Rich Bemm stated no such plans had been contemplated, discussed, or budgeted. He estimated the cost of signs that size at between \$1,000 to \$1,500.

Councilwoman Leber remarked that since Mayor McCrady was celebrating his last regular Council meeting, it was nice the Racquet Complex was operating smoothly since it has been problematic in the past.

15. MISCELLANEOUS INFORMATION ONLY

Meeting Reminders

Special Council Meeting – 4:00 p.m., Thursday, December 22, 2005 – Business Only  
Regular Council Meeting – 7:00 p.m., Thursday, January 12, 2006

16. ADJOURNMENT

There being no further business to come before the Council at its regular session, the meeting was adjourned at 9:34 p.m.

THE CITY OF LONGVIEW

\_\_\_\_\_  
Ann Davis, Deputy City Clerk

APPROVED: \_\_\_\_\_  
Mayor

MINUTES OF THE SPECIAL SESSION  
OF THE LONGVIEW CITY COUNCIL  
HELD THURSDAY, DECEMBER 22, 2005

1. CALL TO ORDER

The meeting was called to order at 4:00 p.m. by Mayor McCrady.

2. INVOCATION/FLAG SALUTE

The Honorable Ed Putka, District/Municipal Court Judge, led the Pledge of Allegiance.

3. ROLL CALL

Present:

Mayor Mark McCrady  
Councilman Andy Busack  
Councilman Don Jensen  
Councilwoman Ramona Leber  
Councilman Dennis Weber  
City Manager Bob Gregory  
City Attorney Dave C. Spencer  
Deputy City Clerk Ann Davis

Arrived after Roll Call: Councilman Kurt Anagnostou (arrived approx. 4:10 p.m.)

Absent/Excused: Councilman Chet Makinster

City Staff Present

Robbie Berg, Human Resources Director; John Brickey, Director of Community Development; Jeff Cameron, Public Works Director; Daryl McDaniel, Fire Chief; Alex Perez, Police Chief; Kurt Sacha, Finance Director; and Chris Skaugset, Library Director; and Linda Swanson, Senior HR Analyst.

**\*\* SWEARING-IN OF ELECTED COUNCILMEMBERS \*\***

The Honorable Ed Putka, Longview Municipal Court Judge administered the Oaths of Office to Dennis Weber (Position #7), Mary Jane Melink (Position #6), and Andy Busack (Position #5). Following the ceremony, the newly sworn-in Councilmembers signed their Oaths of Office. A round of applause was given to the new Councilmembers.

4. APPROVAL OF PREVIOUS MINUTES

**On a motion duly made and passed, the reading of the minutes of the regular Council meeting held December 8, 2005, copies of which had been submitted to the Mayor and members of the City Council, was waived and the minutes were approved as if read.**

5. CHANGES/REVISIONS TO THE AGENDA – None.

6. PRESENTATIONS & AWARDS -- None.

7. CONSTITUENTS' COMMENTS -- None.
8. PUBLIC HEARINGS -- None.
9. BOARD & COMMISSION RECOMMENDATIONS – None.
10. ORDINANCES & RESOLUTIONS

A. Ordinance No. 2950, 2005-2006 Budget Amendment (Second Reading).

An Ordinance relating to public expenditures and declaring an emergency under the provisions of RCW 35A.34.150, fixing the amount of money required to meet such emergencies and authorizing the expenditure of money not provided for in the 2005-2006 biennial budget of the City. The foregoing Ordinance was introduced and read by title only.

City Attorney Dave Spencer advised a unanimous vote of Council would be required to adopt this Ordinance; passage requires a majority of Council, 4, plus 1 = 5). Councilman Weber confirmed with the City Manager that all budget modifications included in the Ordinance are items that have previously been approved by Council.

**Councilwoman Leber moved adoption of the foregoing ordinance which motion was seconded by Councilman Weber, and on a vote duly held and recorded with 5 "Aye" votes by Mayor McCrady and Councilmembers Busack, Jensen, Leber, and Weber and no "Nay" votes, the Mayor declared the ordinance adopted and passed, affixed his signature of approval thereon and the ordinance was assigned the No. 2950.**

11. MAYOR'S AND COUNCILMEMBERS' REPORTS – None.

12. CONSENT CALENDAR

**There being no items the Council wished removed from the Consent Calendar, a motion was duly made and passed approving the items on the Consent Calendar as though acted on individually.**

A. Accounts Payable

Based upon the authentication and certification of claims and demands against the city, prepared and signed by the City's auditing officer, and in full reliance thereon, it is moved and seconded as shown in the minutes of this meeting that the following vouchers/warrants are approved for payment:

Second Half December, 2005 A/P Claims \$1,369,187.38 (Check Nos. 260706 – 261089, inclusive)

B. Certificates of Completion

1) 2005 Water/Sewer Re-Roof Project, Weatherguard, Inc.

City Engineer Bozarth certified that the work required under Contract #05-0716-W/S for the reroofing of the Water/Sewer Operations Building had been completed in accordance with the

plans and specifications and with the contract entered into between the City and Weatherguard, Inc., Contractor; and the same was thereby accepted and approved.

2) Washington Way & 15th Avenue Street Repairs, D & A General Contractors.

City Engineer Bozarth certified that the work required under Contract #05-2446-E for the repairs to Washington Way and 15th Avenue had been completed in accordance with the plans and specifications and with the contract entered into between the City and D & A General Contractors, Contractor; and the same was thereby accepted and approved.

13. LIQUOR LICENSE APPLICATIONS – None.

14. CITY MANAGER'S REPORTS – None.

15. MISCELLANEOUS INFORMATION ONLY

Meeting Reminders

Regular Meeting, Thursday, January 12, 2006

Regular Meeting, Thursday, January 26, 2006

Workshop: Thursday, January 19, 2006 – Leash Regulations

RECESS TO EXECUTIVE SESSION

Mayor McCrady declared a recess at 4:07 p.m. to an Executive Session to discuss a personnel issue; he anticipated the session would last 23 minutes. Councilman Anagnostou arrived at this juncture in the meeting and participated in the Executive Session.

The Mayor reconvened the Council meeting at 4:43 p.m.

**Councilwoman Leber moved to approve the tentative labor agreement negotiated with Fire Union No. 828. This motion was seconded by Councilman Weber, and, upon a vote duly held, unanimously approved.**

16. ADJOURNMENT

There being no further business to come before the Council at its regular session, the meeting was adjourned at 4:44 p.m.

THE CITY OF LONGVIEW

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Ann Davis, Deputy City Clerk

APPROVED: \_\_\_\_\_  
Mayor

# AGENDA SUMMARY SHEET

## **Business of the City Council City of Longview, Washington**

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**SUBJECT TITLE:**

An ordinance amending sections 9.04.080 and 9.26.030 of the Longview Municipal Code

**Agenda Item:** \_\_\_\_\_ 10A \_\_\_\_\_

**Dept. of Origin:** \_\_\_\_\_ Exec/Legal \_\_\_\_\_

**EXHIBITS:**

Ordinance No. 2951

**For Agenda of:** \_\_\_\_\_ 1/12/06 \_\_\_\_\_

**Clearances:**

**Originator:** \_\_\_\_\_ Dave Spencer \_\_\_\_\_

**COUNCIL GOAL ADDRESSED:**

**City Atty Review Necessary?** \_\_\_\_\_ Yes \_\_\_\_\_

**PRESENTED BY:**

Robert J. Gregory, City Manager

**Date/Initials of City Attorney:** 12/30/05 dcs \_\_\_\_\_

**Asst. City Manager:** David Campbell \_\_\_\_\_

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**SUMMARY STATEMENT:**

Ordinance No. 2951 is proposed to accomplish two things: (1) Occasionally violations of the City's ordinances will occur, but will have been originated outside the city. Examples are telephone calls to residents of the city in violation of court orders in which the call originates outside the city and is received by a resident of the city, and property that is stolen outside the city and brought into the city for use, pawn or sale. The amendment of LMC §9.04.080 is modeled after similar provisions in other cities and in response to court rulings dismissing cases where telephone calls originated and were conducted from outside the city. (2) The amendment of LMC §9.26.030 is necessitated by the change in statutory numbering by the state legislature, in which RCW 69.50.401(e) was reenacted and renumbered as RCW 69.50.4014. This section provides that possession of forty grams or less of marijuana is a misdemeanor.

<b>Expenditure Required:</b>	<b>Amount Budgeted</b>	<b>Appropriation Required</b>
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**RECOMMENDED ACTION:**

Motion to adopt Ordinance No. 2951 .

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An Ordinance amending sections 9.04.080, and 9.26.030 of the Longview Municipal Code, relating to the jurisdiction of the Longview Municipal Court with reference to criminal acts occurring in the City of Longview and criminal acts originating outside the City but affecting persons or property inside the City of Longview, and by changing the incorporated reference to a section of the Revised Code of Washington from RCW 69.50.401(e) to RCW 69.50.4014.

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The City Council of the City of Longview do ordain as follows:

Section 1. That Section 9.04.080 of the Longview Municipal Code shall be, and is hereby, amended to read as follows:

**9.04.080 City criminal jurisdiction.**

The following persons are liable to arrest and punishment:

- (A) A person who commits, in the City, any crime as defined by this code, in whole or in part;
- (B) A person who commits outside of the City, any act, which if committed within the City, would be theft and who is afterward found within the City with any of the stolen property;
- (C) A person who, while outside of the City, counsels, causes, procures, aids, or abets another to commit a crime within the City;
- (D) A person who commits an act while outside the City which affects persons or property within the City which, if committed within the City, would be a crime.

Section 2. That Section 9.26.030 of the Longview Municipal Code shall be, and is hereby, amended to read as follows:

**9.26.030 Prohibited acts.**

RCW 60.50.4014 is hereby adopted by this reference.

Section 3. This Ordinance shall be in full force and effect from and after thirty (30) days from the date of its passage and publication as provided by law.

Passed by the City Council this \_\_\_ day of \_\_\_\_\_, 2006.

Approved by the Mayor this \_\_\_ day of \_\_\_\_\_, 2006.

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MAYOR

ATTEST:

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City Clerk

APPROVED AS TO FORM:

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Published: \_\_\_\_\_



Mail: P.O. Box 128, Longview, WA 98632  
Location: 1351 Hudson Street, Longview Police Department Bldg.  
Telephone: (360) 442-5870 Fax: (360) 442-5965

**STEPHEN C. SHUMAN**  
**HEIDI THOMPSON**

January 3, 2006

From: Stephen Shuman, Assistant City Attorney

To: City of Longview City Council and Staff

RE: Proposed Ordinance No. 2951

As one of those responsible for prosecuting criminal cases within the city limits of Longview which are not charged as felonies, I wanted to comment briefly about proposed Ordinance No. 2951.

Section 1 of the proposed ordinance addresses a fact of life that criminal conduct occasionally cuts across political boundaries. A typical example is someone making a series of physically threatening phone calls from a phone in Spokane to a Longview resident. Naturally, the Longview resident will be counting on our local law enforcement to assist him or her. Another example is someone discharging a firearm from a point outside of the city limits that damages the window of a residence within the city limits. Although theoretically the County Prosecutor could prosecute these types of cases, it has historically been the responsibility of the City and its municipal court to handle all misdemeanor crimes that occur within its city limits. Section 1 of this proposed Ordinance is an attempt provide the City of Longview and its municipal court the authority to protect citizens residing within its city limits from misdemeanor level criminal acts committed by persons outside of the city limits. The language of this section has been adapted from language contained in several other city codes. It is also similar to Section 9A.04.030 of the Revised Code of Washington, which protects citizens of Washington from crimes committed by persons outside of the state boundaries.

Section 2 addresses the crime of possession of less than 40 grams of marijuana. In 2000, during our last major overhaul of the criminal code, the city incorporated by reference into its municipal code the state law making it a misdemeanor to possess less than 40 grams of marijuana. Possession of 40 grams or more is a felony. The City incorporated state law by citing the specific numbered section of the Revised Code of Washington that makes it a misdemeanor to possess less than 40 grams of marijuana. Since then, that specific section of state law has been re-numbered by the state legislature. In order to ensure that we can continue to prosecute these cases in municipal court, the City needs to alter its criminal code to cite the *new* specific numbered section of state law.

Thank you for your assistance in this matter.

# AGENDA SUMMARY SHEET

## **Business of the City Council City of Longview, Washington**

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### **SUBJECT TITLE:**

Resolution No. 1826, authorizing submittal of an application to the Community Economic Revitalization Board for Funding Costs of Construction for the Mint Farm Industrial Park

**Agenda Item:** \_\_\_\_\_ 10B \_\_\_\_\_

**Dept. of Origin:** \_\_\_\_\_ Executive \_\_\_\_\_

**For Agenda of:** \_\_\_\_\_ 1/12/06 \_\_\_\_\_

### **EXHIBITS:**

Resolution No. 1826

*Clearances:*

**Originator:** \_\_\_\_\_ Bob Gregory, City Manager \_\_\_\_\_

### **COUNCIL GOAL ADDRESSED:**

**City Atty Review Necessary?** \_\_\_\_\_

**Date/Initials of City Attorney:** \_\_\_\_\_

### **PRESENTED BY:**

Robert J. Gregory, City Manager

**Asst. City Manager:** \_\_\_\_\_ David Campbell \_\_\_\_\_

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### **SUMMARY STATEMENT:**

Approval of this resolution will authorize an application for funding costs of construction for the Mint Farm Industrial Park to the Washington State Community Economic Revitalization Board.

One application will be submitted to the Community Economic Revitalization Board for a loan of \$150,000 and a \$150,000 grant. If the application is successful, these funds will be used for construction of infrastructure improvements for the Mint Farm Industrial Park.

### **RECOMMENDED ACTION:**

Motion to approve Resolution No. 1826.

RESOLUTION NO. 1826

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RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW,  
WASHINGTON AUTHORIZING SUBMITTAL OF APPLICATION TO THE  
COMMUNITY ECONOMIC REVITALIZATION BOARD FOR FUNDING  
THE COSTS OF CONSTRUCTION OF PUBLIC FACILITY PROJECTS

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WHEREAS, the Community Economic Revitalization Board (CERB) of the State of Washington Department of Community, Trade and Economic Development awards loans and grants to help finance the construction of public facility projects necessitated by private sector development for the purpose of strengthening the economies of areas with below average growth and to provide incentives to businesses which expand employment opportunities particularly for economically disadvantaged residents; and

WHEREAS, the City of Longview intends to substantially expand the Mint Farm Industrial Park investing \$0.4 million for constructing public improvements benefiting the Mint Farm Industrial Park, and if CERB funds are provided to the City of Longview, said funds will enable the City to construct utility lines and access roads to facilitate the planned expansion; and

WHEREAS, the City Council believes that the expansion of the Mint Farm Industrial Park will strengthen the economy of Longview and will expand employment opportunities for economically disadvantaged residents of the city;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LONGVIEW AS FOLLOWS:

1. The City Manager is hereby authorized and directed to submit an application to the Community Economic Revitalization Board for a loan of \$150,000 and a grant of \$150,000 for funds to construct infrastructure improvements necessary for expansion of the Mint Farm Industrial Park.
2. A copy of this resolution shall be submitted with the CERB application.
3. This Resolution shall be effective immediately upon passage and signatures hereto.

PASSED and DATED this \_\_\_\_ day of January, 2006.

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MAYOR PRO TEM

ATTEST:

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CITY CLERK

## APPROVAL OF CLAIMS

Based upon the authentication and certification of claims and demands against the City, prepared and signed by the City's auditing officer, and in full reliance thereon, it is moved and seconded as shown in the minutes of this meeting that the following vouchers/warrants are approved for payment:

Voucher (warrant) totals for 1st Claims of January 2006: Total \$385,109.66

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Pay Period: December 1-15, 2005

Payroll warrant numbers 192400 through 192508	Total \$150,102.94
Payroll direct deposits	Total \$356,152.59
Payroll wire transfers	Total \$255,919.03
<b>Total Payroll Amt</b>	<b>\$762,174.56</b>

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Pay Period: December 16-31, 2005

Payroll warrant numbers 192509 through 192629	Total \$207,384.96
Payroll direct deposits	Total \$347,265.85
Payroll wire transfers	Total \$512,636.94
<b>Total Payroll Amt</b>	<b>\$1,067,287.75</b>

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**CLAIMS ACTIVITY**

*New Claims*

	Claimant	Incident Date	Incident Description	Amount Claimed
1.	Brenda Abbey	12/19/06	Claimant alleges vehicle damage because she struck a new rounded curbing protruding onto Ocean Beach Highway near Lowe's.	\$287.60+
2.	Ronald Ramey	12/15/05	Claimant alleges vehicle damage because vehicle struck a new rounded curbing protruding onto Ocean Beach Highway near Lowe's.	\$1,150.00+
3.	Dean Johnson	9/18/05	Claimant alleges out-of-pocket expenses incurred to clean up after sewer back-up, when problem was apparently in City line. alley.	\$3,732.12
4.	Marilynn Behl	11/28/05	Claimant alleges personal injuries when she slipped on wet grass at Windemere Park; no gravel path at this site.	Unspecified
5.	Charles DeVault	12/31/05	Claimant alleges out-of-pocket expenses incurred to clear sewer line after high water conditions.	\$91.89
6.	Harold Sells	12/10/05	Claimant alleges clothing ruined in laundry after Water Department flushed lines.	\$94.98
7.	Glenna McNelly	12/6/05	Claimant alleges personal injuries after tripping over a string strung along sidewalk improvements.	Unspecified

*Settled Claims*

	Claimant	Incident Date	Incident Description	Amount Paid
8.	Vera Dore	11/3/05	Claimant alleged out-of-pocket expenses incurred to clear sewer line, when blockage was in alley.	\$1,022.62
9.	Marc O'Connor	9/7/05	Claimant alleged property damage as a result of Police SWAT team attempt to extricate man from residence. (Good neighbor settlement – no	\$5,985.72

negligence found.)

10	Glenna McNelly	12/6/05	Claimant alleged personal injuries after tripping over a string strung along sidewalk improvements.	Unspecified
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***Denied Claims***

	Claimant	Incident Date	Incident Description	Amount Claimed
11	Joanna Martin	8/4/05	Claimant alleged she popped a tire after striking a cut-off pole at Roy Morse Park.	\$97.28
12	John J Pinsker	Fall 05	Claimant alleged damage to his fence from fallen trees after winter storm.	\$170.00

**LONGVIEW PLANNING COMMISSION  
December 7, 2005**

Chairman Jim Barnett called the regular meeting of the Longview Planning Commission to order at 7:00 p.m. in the City Hall Council Chambers, 1525 Broadway, Longview, Washington.

**1. ROLL CALL**

Present: Jim Barnett  
Craig Collins  
Barry Morrill  
Patricia Price  
Lyle Smith

Staff Present: Steve Langdon, Principal Planner  
Dave Spencer, City Attorney  
John Brickey, Director/Building Official  
Craig Bozarth, City Engineer  
Chris Whiteside, Administrative Secretary

Not Present: Jim Fisher

**2. APPROVAL OF MINUTES**

**Hearing no corrections to the regular meeting of September 7, 2005 and the special meeting of November 9, 2005, the minutes were approved as published.**

**3. AUDIENCE PARTICIPATION OR CORRESPONDENCE**

**3.1 Oral Communications. Persons in the audience may discuss business not scheduled on this agenda or any item of interest within the jurisdiction of the Planning Commission. The Commission will listen to all communication, but in compliance with the Washington Open Public Meetings Act, will not take any action on items that are not listed on the agenda.**

No oral communications were received.

**3.2 Written Communications. Correspondence for the Planning Commission received after preparation of this agenda.**

Mr. Langdon reported that he did receive correspondence and those items will be discussed at the appropriate time on the agenda.

**4. DECLARATION OF EX PARTE COMMUNICATION AND APPEARANCE OF FAIRNESS DOCTRINE.**

No comments were received after Mr. Langdon read the Ex Parte Communication and Appearance of Fairness Doctrine into the record.

**5. PUBLIC HEARINGS**

**5.1 Case No. PC 2005-15 Petition by Ed DeVries representing Don Rodman, to amend the City of Longview Zoning Map for seven parcels totaling 1.23 acres located on the north side of Wheeler Street between 7<sup>th</sup> Avenue and 9<sup>th</sup> Avenue from Suburban Residential District to M-1-A Manufacturing District.**

Mr. Langdon presented the staff report to the Planning Commission, finding that:

1. The proposed Zoning Map amendment brings the subject properties into compliance with the Comprehensive Plan designation of Light Industrial and the Light Industrial intent statement.
2. The proposed Zoning Map amendment will allow the subject properties to be developed to land uses more compatible with the land uses on the surrounding properties.
3. No known hazard or land use incompatibilities will be created by approving the proposed map amendment.

Staff recommends that the Planning Commission forward a recommendation of approval to the City Council for the Zoning Map amendment for Parcel Numbers 0839001, 08390, 083900200, 0838802, 08385, 08382001, and 08386, which are located north of Wheeler Street between 9<sup>th</sup> and 7<sup>th</sup> Avenues.

Mr. Langdon reported that a letter was received from the Department of Ecology with regard to the SEPA checklist. As the applicant had indicated they plan to build mini storage buildings, DOE's comments primarily addressed the further development of the site such as Stormwater runoff, erosion, etc. and not the rezoning itself.

Mr. Morrill asked whether this was a two-step process, the rezoning request and then a Comprehensive Plan amendment. Mr. Langdon informed him that the property already has a Comprehensive Plan designation of light industrial, so a zone change is all that is required.

Mrs. Price felt that this zoning amendment is appropriate.

Ed DeVries, 1200 Spruce Street, Longview, represented the owner Don Rodman. He indicated that he does not have any more to add to staff report. He hoped that the Planning Commission would find in favor of their request.

Mr. Morrill asked Mr. DeVries whether Mr. Rodman owned the entire 1.23 acre property. Mr. DeVries responded affirmatively.

Noting that the only signature on all the paperwork is Don Rodman's, Mrs. Price wanted to know if he was the sole owner. Mr. DeVries advised that the property is in Don Rodman and his sister's name. Mr. Rodman has power of attorney for their company, so he is authorized to sign for the company.

Hearing no more comments from the audience, Mr. Barnett closed the public hearing.

**Mr. Morrill made a motion to send a recommendation of approval to City Council for Case No. PC 2005-15, a petition by Ed DeVries representing Don Rodman to amend the zoning map for seven parcels totaling 1.23 acres on 9<sup>th</sup> Avenue and Wheeler Street from Suburban Residential District (S-R) to Manufacturing District (M-1-A) subject to the findings in the staff report. The motion was seconded by Mr. Collins, which passed unanimously.**

## **6. NON-PUBLIC HEARING ITEMS**

### **6.1 Case No. PC 2005-14 Petition by John C. Bell requesting approval of a street name change from Sandpiper Boulevard and a portion of Castleman Drive to City View Boulevard.**

The staff report was presented to the Planning Commission by Mr. Langdon, who reported the findings:

- ✚ The name change will not involve any address changes.
- ✚ The proposal involves the extension of an existing street name (City View Blvd.), therefore, there is no conflict with LMC § 19.80.470(2).
- ✚ No objections were received from any entity notified.

Staff recommends that the Planning Commission forward a recommendation to the City Council to approve the proposed street name change from Sandpiper Boulevard and a portion of Castleman Drive to City View Boulevard.

If the decision and recommendation by the Planning Commission is to approve the street name change, it will be heard by City Council for final consideration.

Utilizing an overhead projector, Mr. Langdon displayed an aerial photo of the area in question. He referenced the preliminary plat of Overlook PUD that will connect the old City View Boulevard to the new, hence making it a looped street.

## **Audience Participation**

The proponent of the request, John Bell of 2030 City View Boulevard, Longview, stated that he was available to answer any questions from the Planning Commission.

Once again, Mrs. Price felt that this request is appropriate. She recalled that it was always difficult to explain directions when she lived in the neighborhood. She felt that the most important reason for the name change would be for emergency services.

Mr. Collins and Mr. Barnett both felt that a name change made a lot of sense.

**Mr. Collins made a motion to send a recommendation of approval to City Council for Case No. PC 2005-14, a petition by John C. Bell for a street name change from Sandpiper Boulevard and a portion of Castleman Drive to City View Boulevard subject to staff's findings. Mr. Morrill seconded the motion. The measure passed with four in favor and one abstention.**

**6.2 Case No. PC 2005-16 Set hearing date for Petition by Ed DeVries, representing Larry Wood, to amend the City of Longview Comprehensive Plan Map for two parcels totaling 26.58 acres within the 5400 block of Ocean Beach Highway within the Longview planning area but outside the city limits.**

Mr. Langdon informed the Commissioners that the SEPA process on this application is still not complete. Mr. DeVries, the applicant's representative, is asking that the public hearing be set for February. Mr. Langdon asked that if this item is set for February that it be with the stipulation that their SEPA application be complete.

Ed DeVries, 1200 Spruce Street, Longview, stated that he and the owner, Larry Wood, met with City staff after the November Planning Commission meeting in which staff recommended a continuation. Public Works Director Jeff Cameron has stipulated that the traffic study encompass every intersection on Ocean Beach Highway within the City of Longview from Kelso to Mr. Wood's site in West Longview. Mr. DeVries expressed that they were surprised at the scope of the study that the City is requiring. Mr. Wood's traffic engineer, Kittelson & Associates, has developed a revised study proposal, but it will take a couple of months and thousands of dollars to accomplish, so that is why they are asking for a continuation.

Mr. DeVries stressed that they still believe in the project, and that is why they are willing to go along with this additional requirement at this time.

Mr. Morrill wondered who was responsible to pay for the traffic study of all the intersections mentioned. Mr. DeVries told him that Larry Wood is the responsible party. Mr. Langdon interjected that the study is for just the Ocean Beach corridor intersections and not every intersection in the City. Mr. Morrill did not feel it appropriate that the petitioner is being required to pay for all the studies for areas that are not part of his

project. Mr. Langdon understood Mr. Morrill's concern; however, he pointed out that the only thing the Planning Commission is required to do at this time is to schedule a public hearing. City Attorney Spencer interjected that determining the scope of a traffic study is outside the jurisdiction of the Planning Commission. That is a matter for staff with regard to SEPA.

**Mr. Smith made a motion to set a public hearing date on February 1, 2006 for Case No. PC 2005-16, a petition by Ed DeVries, representing Larry Wood, to amend the City of Longview Comprehensive Plan Map for two parcels totaling 26.58 acres within the 5400 block of Ocean Beach Highway. Mrs. Price seconded the motion, which unanimously passed.**

## **7. OTHER BUSINESS**

Mr. Morrill asked what the City's policy was with regard to the installation of speed humps. He stated that he awoke one morning to find six new speed humps in his neighborhood on Cascade Way. He commented that he did not receive notification from the City that speed humps were being installed. Mr. Morrill is against speed humps; he feels that they are dangerous and interfere with first response and emergency vehicles. He emphasized that a two-minute delay in response could cost someone their life or their home.

City Engineer Craig Bozarth advised that the Public Works Department has an internal policy on speed humps which they have been operating under for some time now. He disclosed that they recently took this issue to a City Council workshop. Because of some concerns about speed humps on Cascade Way, Mr. Bozarth stated that a formal resolution for a speed hump policy will be reviewed by City Council on December 15, 2005.

Mr. Morrill wanted to know how he could register his opposition for speed humps and request its removal. Mr. Bozarth replied that the best way would be to attend the City Council meeting on December 15. He noted that there will be a notification mailing that will be addressed to property owners within the area of the speed humps. There will also be door hangers to notify people of the City Council meeting. Finally, a public advertisement of the meeting will be placed in a local newspaper.

Mr. Smith also resides on Cascade Way area and he questioned why this work was already undertaken. Mr. Bozarth explained that the speed humps that are already in place within the City were installed under an office policy internal to the Public Works Department. This issue was recently reviewed by City Council as a workshop item but not formally adopted, and that is why it is being taken to City Council on December 15.

### **7.1 Comprehensive Plan Update – Discussion on draft Land Use Map with emphasis on the western portion of the Ocean Beach Highway corridor.**

Utilizing a light pro projector, Mr. Langdon presented the Planning Commission with the

draft Land use Map and facilitated discussion on this portion of the Comprehensive Plan Update.

At the conclusion of the presentation, Mrs. Price made a motion to set a public meeting on January 11, 2006, at a site yet to be determined, for review and public comment on the draft Land Use Map as part of the Comprehensive Plan Update process. The motion was seconded by Mr. Collins and passed unanimously.

Chairman Barnett invited the audience to address the Planning Commission on the draft Land Use Map that was just presented this evening.

Greg Kurniski, 2282 52<sup>nd</sup> Avenue, Longview, first asked for clarification of the change of designations made on the concept maps from the last public meeting for the property in the Mt. Solo area. Mr. Langdon explained that the 12-acre parcel in the front of the property will be designated community commercial, and the remainder to be moderate to medium density residential. Mr. Kurniski asked whether the commercial property would be community or regional commercial. Mr. Langdon replied that it is community commercial, which means that the largest thing allowed would likely be a full service grocery store. Mr. Barnett read a list of permitted uses allowed in a community commercial designated area.

Mr. Kurniski identified himself as the president of the Baker's Landing Homeowners Association. He remarked that their group has been involved in various hearings specific to the property in question and active participants in the Comprehensive Plan. He expressed that staff, the consultants, and those who have been involved have done an excellent job and should be commended by the public, as it is not an easy effort.

Mr. Kurniski declared that they like what they see; there appears to be a good mix of corridor concepts, as well as a good mix of regional and residential nodes. For the most part, the consultants and staff have targeted exactly what the City of Longview needs for the future.

Provided that the right guidelines are adopted, the commercial node concept should work within the City according to Mr. Kurniski, specifically in the Mt. Solo area. Mr. Kurniski opined that the City of Longview is in dire need of consolidation and rehabilitation in many areas of the City. He likes the fact that this is the underlying focus for this Comprehensive Plan.

In conclusion, Mr. Kurniski stated that the residents of the 52<sup>nd</sup> Avenue area are eager to continue their involvement and to look into the guidelines and policies that will govern them. One of their recommendations is that once the specifics of the node development are to be considered, that there be local public involvement in specific development areas rather than looking at the entire Plan as a whole.

Mr. Barnett commented that it is important to have all the definitions for different classifications, such as *traditional neighborhoods*, etc. available to the public at the

January 11 meeting so they understand what is being discussed. Mr. Langdon offered to have something prepared.

Larry Wood, 2608 Cascade Way, Longview, mentioned that as a resident of Cascade Way, he was petitioned by his neighbor who was hit by a car and lobbied for speed humps in their neighborhood. Mr. Wood felt that this would clarify Mr. Morrill's earlier question about speed humps being installed on Cascade Way.

Mrs. Price wondered what action needed to be done with Michael Ware's letter. Mr. Langdon clarified that Mr. Ware paid him an office visit and he suggested that Mr. Ware address a letter to the Planning Commission with a Comprehensive Plan comment. If he wanted a specific zone change, Mr. Langdon advised him that he would have to go through the application process.

Mr. Spencer urged staff to make as much text explanation as possible available to the public for the January 11 meeting to accommodate people who may have a handicap, specifically color blind people who cannot distinguish color on the maps.

Mr. Morrill wanted to know how the building code would be affected by the changes that may be brought by the Comprehensive Plan Updated, such as setback changes and zero lot line requirements.

Building Official Brickey responded that the City is currently under the 2003 International Residential Code. The setbacks that the City currently allows are dictated by the zoning code, and not the building code. Therefore, those provisions are already in place.

Mr. Langdon offered his Planner's Report, stating that another annexation request has been received by the Community Development. He noted that this particular application went through a previous annexation process, but died when the Supreme Court deemed certain types of annexation processes illegal. Mr. Langdon commented that this is the West Pine area near Robert Gray Elementary School.

## **8. ADJOURNMENT**

With no further business to discuss, the meeting was adjourned at approximately 8:46 p.m.

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Chris Whiteside, Administrative Secretary

# AGENDA SUMMARY SHEET

## Business of the City Council City of Longview, Washington

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**SUBJECT TITLE:**

Liquor License Application License: 353072  
Assumption

**Agenda Item:** 13A

**Dept. of Origin:** Police

**EXHIBITS:**

Washington State Liquor Control Board  
Notice of Liquor License Application for assumption

**For Agenda of:** January 12, 2006

**Clearances:**

**Originator:** Alex Perez, Chief of Police

**COUNCIL GOAL ADDRESSED:**

**City Atty Review Necessary?**

**PRESENTED BY:**

Robert J. Gregory, City Manager

**Date/Initials of City Attorney:**

**Asst. City Manager:**

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**SUMMARY STATEMENT:**

Jody R. Davis and Glenn A. Davis have applied for an assumption from PHML, Inc. dba Oregon Way Tavern at 446 Oregon Way for Tavern Beer/Wine sales and for Off Premises Sales. Background checks have been performed on the location and the parties involved. The police department has no concerns with any of these applicants or the location.

.  
Due to the timing of the receipt of this request, the Washington State Liquor Control Board has granted an extension until January 19, 2006.

<b>Expenditure Required:</b>	<b>Amount Budgeted</b>	<b>Appropriation Required</b>
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**RECOMMENDED ACTION:**

Motion as desired by Council.



NOTICE OF LIQUOR LICENSE APPLICATION

RETURN TO:

WASHINGTON STATE LIQUOR CONTROL BOARD
License Division - 3000 Pacific, P.O. Box 43075
Olympia, WA 98504-3075
Customer Service: (360) 664-1600
Fax: (360) 753-2710
Website: www.liq.wa.gov
DATE: 12/07/05

DRL

TO: CITY CLERK OF LONGVIEW

RE: ASSUMPTION
From PHML, INC.
Dba OREGON WAY TAVERN

APPLICANTS:

DAVIS, JODY RENE
1968-11-25
DAVIS, GLENN ALVIN
(Spouse) 1967-11-25

License: 353072 - 1K County: 08
UBI: 601-533-946-002-0002
Tradename: OREGON WAY TAVERN
Address: 446 OREGON WAY
LONGVIEW WA 98632-1446

Phone No.: 360-577-5773 JODY DAVIS

Privileges Applied For:
TAVERN - BEER/WINE
OFF PREMISES



As required by RCW 66.24.010(8), the Liquor Control Board is notifying you that the above has applied for a liquor license. You have 20 days from the date of this notice to give your input on this application. If we do not receive this notice back within 20 days, we will assume you have no objection to the issuance of the license. If you need additional time to respond, you must submit a written request for an extension of up to 20 days, with the reason(s) you need more time. If you need information on SSN, contact our CHRI Desk at (360) 664-1724.

- 1. Do you approve of applicant ?
2. Do you approve of location ?
3. If you disapprove and the Board contemplates issuing a license, do you wish to request an adjudicative hearing before final action is taken?
4. If you disapprove, per RCW 66.24.010(8) you MUST attach a letter to the Board detailing the reason(s) for the objection and a statement of all facts on which your objection(s) are based.

DATE

SIGNATURE OF MAYOR, CITY MANAGER, COUNTY COMMISSIONERS OR DESIGNEE

# AGENDA SUMMARY SHEET

## Business of the City Council City of Longview, Washington

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**SUBJECT TITLE:**

Letter Withdrawing Concern Regarding Reissuance of Liquor License to the Hemlock Store

**Agenda Item:** 13B

**Dept. of Origin:** Exec/Legal

**EXHIBITS:**

Copy of proposed letter to Washington State Liquor Control Board

**For Agenda of:** 1/12/06

**Clearances:**

**Originator:** Bob Gregory, City Manager

**COUNCIL GOAL ADDRESSED:**

**City Atty. Review Necessary?** No

**Date/Initials of City Attorney:** \_\_\_\_\_

**PRESENTED BY:**

Robert J. Gregory, City Manager

**Deputy City Manager:** Dave Campbell

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**SUMMARY STATEMENT:**

As a result of a letter submitted to the Washington State Liquor Control Board (WSLCB) citing concerns about the renewal of the liquor license of Aman Kang, Inc./Hemlock Store, the WSLCB wrote a letter directing the owners of the Hemlock Store to take immediate action to comply with all local laws and ordinances, and to contact the City of Longview regarding the matter.

A meeting between the owners, three Council members and the City Manager occurred on December 23 to work on resolving the concerns presented to WSLCB. The owners will take into account the concerns of Council regarding display and advertising alcohol while operating the Hemlock Store.

<b>Expenditure Required:</b>	<b>Amount Budgeted</b>	<b>Appropriation Required</b>
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**RECOMMENDED ACTION:**

Motion to authorize sending proposed letter to the Washington State Liquor Control Board, withdrawing any concerns relative to the reissuance of a liquor license to the Hemlock Store.

January 12, 2006

Washington State Liquor Control Board  
3000 Pacific Avenue SE  
Olympia, WA 98504-3080

Re: Liquor License #355152/Renewal  
Hemlock Store, Longview, WA

By letter dated November 18, 2005, the Longview City Council noted concerns about the renewal of the liquor license for the Hemlock Store. Subsequently, the owners of the Hemlock store received a letter from the WSLCB indicating that immediate action was necessary regarding this matter. Three members of council, the city manager, and the two owners of the Hemlock Store met on Friday, December 23, and worked to resolve the concerns.

This letter serves to withdraw the City of Longview's letter of concern regarding renewal of the above-mentioned liquor license. The items of concern have been discussed and the owners will consider the concerns regarding display and advertising of alcohol.

Sincerely,

Mayor

BG/tal

cc: Council

Aman Kang/Hemlock Store

# AGENDA SUMMARY SHEET

## Business of the City Council City of Longview, Washington

**SUBJECT TITLE:**  
Liquor License Renewals

**Agenda Item:** \_\_\_\_\_ 13C \_\_\_\_\_

**Dept. of Origin:** \_\_\_\_\_ Police \_\_\_\_\_

**EXHIBITS:**  
Washington State Liquor Control Board  
Licensed establishments in incorporated areas  
City of Longview for expiration date of 03/31/2006  
and 04/30/2006

**For Agenda of:** \_\_\_\_\_ January 12, 2006 \_\_\_\_\_

**Clearances:**  
**Originator:** \_\_\_\_\_ Alex Perez, Chief of Police \_\_\_\_\_

**COUNCIL GOAL ADDRESSED:**

**City Atty. Review Necessary?** \_\_\_\_\_

**PRESENTED BY:**  
Robert J. Gregory, City Manager

**Date/Initials of City Attorney:** \_\_\_\_\_

**Deputy City Manager:** \_\_\_\_\_

### **SUMMARY STATEMENT:**

The business establishments depicted on the exhibit are all currently licensed by the Washington State Liquor Control Board to sell and/or serve alcoholic beverages. Their respective licenses expire March 31, 2006 and April 30, 2006. A check of local law enforcement records shows no liquor violations occurring at any of the establishments since their last renewal.

The police department has no concerns with the licensees.

<b>Expenditure Required:</b>	<b>Amount Budgeted</b>	<b>Appropriation Required</b>
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**RECOMMENDED ACTION:**  
Motion as desired by Council.

C091080-2

WASHINGTON STATE LIQUOR CONTROL BOARD

DATE:12/05/05

LICENSED ESTABLISHMENTS IN INCORPORATED AREAS CITY OF LONGVIEW  
(BY ZIP CODE) FOR EXPIRATION DATE OF 20060331

LICENSEE	BUSINESS NAME AND ADDRESS	LICENSE NUMBER	PRIVILEGES
1 COWLITZ PHARMACY, INC.	OLYMPIC DRUG #1158 1244 15TH AVE LONGVIEW WA 98632 0000	081031	GROCERY STORE - BEER/WINE
2 CAPITAL CITY COMPANIES, INC. DBA TRIANGLE EXXON, LTD.	TRIANGLE EXXON 1155 WASHINGTON WAY LONGVIEW WA 98632 0000	080165	GROCERY STORE - BEER/WINE
3 THRIFTY PAYLESS, INC.	RITE AID #5288 364 TRIANGLE SHOPPING CENTER LONGVIEW WA 98632 0000	369742	GROCERY STORE - BEER/WINE
4 WILLCUTS, KRLCEY L WILLCUTS, MELODY J	SPEEDY MART 704 TERNANT WY LONGVIEW WA 98632 0000	361723	GROCERY STORE - BEER/WINE
5 PKS, INC.	20TH AVENUE GROCERY 425 20TH AVE LONGVIEW WA 98632 1427	350246	GROCERY STORE - BEER/WINE
6 RAMSBOTTOM TERI LYNN RAMSBOTTOM JOHN JOSEPH	JT'S STEAK & FISHHOUSE 1203 14TH AVE LONGVIEW WA 98632 3018	080619	BEER/WINE REST - BEER/WINE
7 SKIPPER'S, INC.	SKIPPER'S#369 1304 OCEAN BEACH HWY LONGVIEW WA 98632 4642	085190	BEER/WINE REST - BEER
8 RESTAURANT CONCEPTS II, LLC	APPLEBEE'S NEIGHBORHOOD GRILL & BAR 400 TRIANGLE CENTER LONGVIEW WA 98632 4665	086676	SPIRITS/BR/WN REST LOUNGE +

JAN-03-2006 TUE 09:16 AM CITY OF LONGVIEW FINANCE FAX NO. 3604425951

C091080-2

WASHINGTON STATE LIQUOR CONTROL BOARD

DATE: 1/03/06

LICENSED ESTABLISHMENTS IN INCORPORATED AREAS CITY OF LONGVIEW  
(BY ZIP CODE) FOR EXPIRATION DATE OF 20060430

LICENSEE	BUSINESS NAME AND ADDRESS	LICENSE NUMBER	PRIVILEGES
1 RM BEVERAGE WASHINGTON, LLC	MALETIS BEVERAGE 620 CALIFORNIA WAY LONGVIEW WA 98632 1612	079304	BEER DISTRIBUTOR

JAN-05-2006 THU 11:53 AM CITY OF LONGVIEW FINANCE FAX NO. 360425951

P.

# AGENDA SUMMARY SHEET

## Business of the City Council City of Longview, Washington

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**SUBJECT TITLE:**

Reappointment to the Appeal Board of Adjustment

**Agenda Item:** \_\_\_\_\_ 14A \_\_\_\_\_

**Dept. of Origin:** \_\_\_\_\_ Executive \_\_\_\_\_

**EXHIBITS:**

**For Agenda of:** \_\_\_\_\_ 01/12/06 \_\_\_\_\_

*Clearances:***COUNCIL GOAL ADDRESSED:**

**Originator:** \_\_\_\_\_ Bob Gregory, City Manager \_\_\_\_\_

**City Atty Review Necessary?** \_\_\_\_\_ No \_\_\_\_\_

**PRESENTED BY:**

Robert J. Gregory, City Manager

**Date/Initials of City Attorney:** \_\_\_\_\_

**Asst. City Manager:** \_\_\_\_\_

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**SUMMARY STATEMENT:**

The City Manager has received a wholehearted recommendation from staff for reappointment of Mark Backstrom and Ed Holloway, who have indicated interest in continuing service on the Appeal Board of Adjustment. The experience and knowledge of these two members will continue to serve the City well. Council concurrence of the City Manager's reappointment of Mr. Backstrom and Mr. Holloway to the Appeal Board of Adjustment for 5-year terms to expire December 31, 2010 is recommended.

**RECOMMENDED ACTION:**

Motion to concur with the City Manager's reappointment of Mark Backstrom and Ed Holloway to the Appeal Board of Adjustment for 5-year terms to expire 12/31/10.

# AGENDA SUMMARY SHEET

## Business of the City Council City of Longview, Washington

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**SUBJECT TITLE:**

Mint Farm Industrial Park  
Design Contract for Phase II Improvements

Agenda Item: 14B

Dept. of Origin: Executive

**EXHIBITS:**

Huitt-Zollars  
Scope of work and fee proposal

For Agenda of: January 12, 2006

*Clearances:*

Originator: Bob Gregory

**COUNCIL GOAL ADDRESSED:**

Continue Both Phases at the Mint Farm

City Atty Review Necessary?

Date/Initials of City Attorney:

**PRESENTED BY:**

Robert J. Gregory, City Manager

Asst. City Manager:

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**SUMMARY STATEMENT:**

The City and Weyerhaeuser Real Estate Development Company (WREDCO) have been working as partners to promote the sale of property for new business development in phase II of the Mint Farm Industrial Park. We have been successful in completing an agreement with a company that will utilize a portion of the phase II property. This new business development will begin construction in early 2006. To serve this new business it will be necessary for the City and WREDCO to complete construction of two improvements: 1) the wetland mitigation work in the phase II property, and 2) a 1,300 lineal feet extension of Crocker Avenue. Our agreement with WREDCO is for the City to take the lead on the design and construction of these improvements, and WREDCO will reimburse the City for the phase II costs. About 390 lineal feet of the Crocker Way extension is in phase I and will be paid by the City.

The City has requested and received a design proposal from Huitt-Zollars to complete the design for these two improvements. This company has been working for WREDCO on the wetland mitigation design and has this work 95% complete. The engineer in this firm also did our phase I design. The design must begin immediately in order for construction to be completed in time to serve the new business development.

Expenditure	Amount	Appropriation
Required: \$340,700	Budgeted \$2,000,000	Required \$0

**RECOMMENDED ACTION:**

Motion to authorize the City Manager to complete negotiations and enter into a contract with Huitt-Zollar not to exceed \$340,700 for design services for Mint Farm Phase II improvements.

December 22, 2005

Bob Gregory, City Manager  
**CITY OF LONGVIEW**  
1525 Broadway,  
Longview, WA 98632

RE: City of Longview Mint Farm Industrial Park, Request for Engineering Services

Dear Bob:

The Mint Farm continues to provide a great opportunity for the City of Longview and its citizens. Huitt-Zollars is proud of our association with the Mint Farm and of the role that we have played in its success. This proposal is in response to the request for engineering services dated December 1, 2005, discussions with City Staff, site visits, and our understanding of the project.

Thank you for the continued opportunity to work with the City of Longview on the Mint Farm Industrial Park. Please review this Scope and Fee proposal and phone to discuss.

## **Scope of Services**

The following scope of services describes the services currently identified by Huitt-Zollars to complete the project and scope described in the December 1, 2005 Request for Engineering Services.

### **1.0 Project Management**

- 1.01 Project Start-up – Retrieve materials from archive, review plans, site visits, set-up project files.
- 1.02 Meetings/Coordination – Monthly meetings with the Client and internal coordination meetings with staff and sub consultants throughout duration of the project.
- 1.03 OPC's Preliminary – Preliminary Opinion or Probable Costs (OPC's) for City use with Project Financing.
- 1.04 Schedule – Complete project schedule from design through construction.
- 1.05 Woodinville Coordination – Attend monthly coordination meetings with Woodinville Lumber throughout duration of the project.
- 1.06 NPDES Construction Activities – Complete application for NPDES construction activities permit. (Assumptions: Publish fees paid by the City does not include testing or monitoring during construction.)
- 1.07 Strategy Meetings – Attend project strategy meetings (3) with City, WREDCO, COE, and Woodinville during the first month of the project.

## **2.0 Survey**

- 2.01 Crocker Ave Design Topographic Survey – Perform topographic survey of the Crocker Avenue alignment. (Deliverable: Stamped drawing with topography and electronic version for use by Huitt-Zollars design team.)
- 2.02 Crocker Ave Construction Survey – Construction Staking of the Crocker Avenue (only time only) including stakes and offset(s) for all currently identified Crocker Avenue infrastructure, includes preload staking and monitoring and one set of blue tops. Includes as-built survey. (Assumptions: Does not include land segregation, easement preparation, or right-of-way dedication.)
- 2.03 Wetland Mitigation Construction Survey – Construction Staking for the wetlands mitigation site and currently identified ponds, drainage structures, and major wetlands elements. Includes Quantity Verification Survey one time only upon completion of grading. (Assumptions: Does not include land segregation, easement preparation, or right-of-way dedication; does not include grade hopping, fill placement outside of wetlands mitigation site, or staking of specific plants.)

## **3.0 Mitigation Plans**

- 3.01 Review Permits – Review current COE and other related permits includes opinion memo.
- 3.02 Review Plans – Review of current wetland mitigation plans includes opinion memo.
- 3.03 COE Issues (Allowance) – Addressing COE issues identified during completion of 1.07, 3.01, and 3.02. (Assumptions: Budget is an allowance and may change as a result of the above.)
- 3.04 Finish Plans – Complete the mitigation design plans and to address issues identified above and prepare the plans for Public Bid Format. (Note previous plans were completed as part of a design construct contract and do include enough information for public bidding.)
- 3.05 Submittals/Review/Response (Allowance) – Submit revised plans to City of Longview and COE for review upon completion of plans and response to COE comments. (Assumptions: Budget is an allowance and may change as a result of the above.)
- 3.06 Specifications – Complete technical specifications for public bid. (Assumptions: WSDOT/APWA unit price format.)
- 3.07 QA/QC – Huitt-Zollars formal internal quality review.
- 3.08 Quantity/Bid Items – Preparation of quantities and bid items for OPC and Bid Tab.

## 3.09 OPC (Refined) – Refine OPC.

### 4.0 Crocker Avenue

- 4.01 Drawing Package Set-up/Base Sheets – Set up drawings, create base sheets, incorporate Standard Detail, General Notes, etc. (Assumption: Plans will be produced at a 1”=40’ for mainline drawings.)
- 4.02 Roadway Horizontal/Vertical – Complete the horizontal and vertical design of Crocker Avenue, including tee intersection, and 4 standard driveway cuts. (Assumptions: Roadway cross section same as previous Crocker Avenue Design, No temporary or permanent cul-de-sac.)
- 4.03 Pavement Section Review – Review of previous structural section to determine if still applicable. (Assumption: Previous structural section is acceptable.)
- 4.04 Dewatering Plan Incorporation – Incorporation of dewatering plan into drawing/specification. (Assumption: Hydro-geologic Analysis determines appropriate dewatering approach.)
- 4.05 Culvert/Crossing Design – Ditch crossing design. (Assumptions: Design is similar to other crossings with in the City of Longview. Wetlands permit issues included in 3.00 and 7.03.)
- 4.06 Storm Ponds (none) – Assumption is that all surface water runoff from Crocker Avenue will be directed to Phase 1 conveyance system and treated and detained by existing on-site systems.
- 4.07 Storm drainage plans/report – Hydrologic/Hydraulic analysis and report in conformance with City of Longview applicable standards (collection and conveyance only.) Storm plans, profiles, and detail sheets.
- 4.08 Erosion Control – Temporary Erosion Control plans and reports in conformance with the City of Longview applicable standards. (Assumption: This document will be used to support the NPDES construction activities permit NOI.)
- 4.09 Grading/Preload Design – Complete Grading Design and preload design based upon recommendations included in the Geotechnical Analysis completed in 7.01.
- 4.10 Water system – Water system plan, profile, and detail sheets. (Assumptions: Water system conforms generally to previously completed utilities master plan and does not include booster pump(s) and does not include modifications to any existing system or extensions beyond the limits of Crocker Avenue extension.)
- 4.11 Sewer System - Sewer system plan, profile, and detail sheets. (Assumptions: Sewer system conforms generally to previously completed utilities master plan and is a

- gravity any system and does not include modifications to any existing system or extensions beyond the limits of Crocker Avenue extension.)
- 4.12 Dry Utilities – Coordination and inclusion of Dry Utility systems into the plan/bid set.
  - 4.13 Landscape/Irrigation – Design of Landscape and irrigation system. (Assumptions: Design will be similar to Phase 1 roadway and will not include entry or special features, does not include booster pump(s).)
  - 4.14 QA/QC - Huitt-Zollars formal internal quality review
  - 4.15 Submittal/Review/Response – Submittal to the City of Longview for review and approval. (Assumptions: Approval will require two submittals with response to one set of review comments.)
  - 4.16 Specifications - Complete technical specifications for public bid. (Assumptions: WSDOT/APWA unit price format.)
  - 4.17 Quantity/Bid Items – Preparation of quantities and bid items for OPC and Bid Tab.
  - 4.18 OPC (Refined) – Refine OPC.

## 5.0 Bidding Assistance

- 5.01 Bid Documents Assistance – Assist the City to complete the Bid Documents. (Assumptions: The City will be the lead in completing ht bid documents, Huitt-Zollars will provide technical specification, information for bid tabs, and general assistance. *Assumption is the Mitigation Site and the Road will be bid at the same time as one project. If bid and/or packaged as two projects then scope and fee will be renegotiated.*)
- 5.02 Pre-Bid Meeting – Attend and participate in one Pre-Bid Meeting. (Assumptions: The Pre-Bid Meeting minutes will be completed and distributed by others.)
- 5.03 Contractor Questions – Huitt-Zollars will provide written answer to written contractor questions. (Assumptions: The City will distribute written questions to Huitt-Zollars and distribute written responses to the contractors.)
- 5.04 Addenda – Assist the City in the preparation of two addenda.
- 5.05 Bid Evaluation – Assist the City with Bid Evaluation.
- 5.06 Bid Award – Assist the City in preparation of Bid Award letter. (Assumptions: There is an apparent low bidder, no bid protest or appeals.)

## 6.0 Construction Assistance

- 6.01 Pre-Construction Meeting – Attend and participate in one pre-construction meeting. (Assumptions: Meeting minutes will be completed and distributed by others.)
- 6.02 Site Meetings (2 per month) – Attend site meeting twice per month (one meeting per month attended by the Huitt-Zollars project manager.)
- 6.03 - RFI's – Respond to contractor RFI's. (Assumptions: RFI budget is an allowance, the City will review and distribute all RFI's.)
- 6.04 Change Order Review – Review change order requests. (Assumptions: Change Orders Requests budget is an allowance, the City will review, distribute, and have final approval authority over all Change Order Requests.)
- 6.05 Pay Request Review – Review one Pay Request per month. (Assumptions: Huitt-Zollars will observe but not confirm or verify quantities.)
- 6.06 Punchlist – Complete punchlist walkthrough of roadway including landscape and irrigation system and wetlands mitigation site. (Assumption: Punchlist includes 1 walkthrough, 1 written punchlist (provided to the City) and 1 follow-up review.)
- 6.07 Project Closeout – Assist the City with Project Closeout activities and documentation.

## 7.0 Subs consultants (Allowance)

- 7.01 Geotechnical Preload/Construction (Allowance) – Prepare geotechnical evaluation of preload conditions and recommendations and assistance and review during construction activities associated with the preload only. (Assumptions: Evaluation completed using available, existing, or previously completed documents. Does not include any subsurface explorations. No testing. Review of monitoring information.)
- 7.02 Hydro geologic Dewatering Plan (Allowance)- Prepare hydrogeologic evaluation of dewatering conditions and recommendations. (Assumptions: Evaluation completed using available, existing, or previously completed documents. Does not include any subsurface explorations. No testing. No field review or site observations)
- 7.03 Wetlands Consultant Permit/Construction (Allowance) – Assistance with the completion of the Mitigation Plans, Culvert Crossing, and monthly review of construction for 4 months.
- 7.04 Archeologist Monitoring/Reporting (Allowance) – Monthly monitoring and reporting during the construction period. (Assumption: Nothing is found.)

## **ASSUMPTIONS AND EXCLUSIONS**

The following Assumptions and Exclusions are included with this scope and fee:

- The Scope and Fee is based upon the current interpretation of the currently adopted City of Longview Codes, Ordinances, and Design Guidelines.
- SEPA Review and Permitting are not included.
- No off-site improvements or utility extensions are required.
- No structural design or calculations or earth retaining structures. Geotechnical information provided is from existing reports.
- Retaining walls are not included.
- All fees including, but not limited to, permit, recording, review, title report, etc. are paid by others.
- Except as noted. No additional environmental permits are required. Special studies not specifically identified are not included.
- Biological Assessment and/or Biological Evaluation is not required. No additional Federal Review or permits are required.
- Proposal excludes services for hazardous waste issues.

## **OPTIONAL SERVICES**

This proposal provides you with the opportunity to obtain optional services if required. Fees for Optional Services are typically negotiated at the time they are requested. Optional Services would include any services not specifically identified in this proposal. Currently identified Optional Services includes:

- Surveying: Boundary, ALTA, Easement preparation, right-of-way dedication, land segregation.
- Additional Wetland Mitigation
- Additional Buffer Mitigation or Enhancement
- Water System Modeling
- Earthwork Services quantity calculations (approximately \$400-\$800 per each.)
- Water pumps for domestic or irrigation system.
- Additional Permits not specified above.

## FEES

The following outlines the proposed Hourly Fee Budgets:

<b>1.0 Project Management.....</b>	<b>\$36,100</b>
1.01 Project Start-up .....	\$3,800
1.02 Meetings/Coordination .....	\$14,000
1.03 OPC's Preliminary .....	\$2,100
1.04 Schedule.....	\$2,100
1.05 Woodinville Coordination .....	\$9,000
1.06 NPDES Construction Activities.....	\$2,200
1.07 Strategy Meetings .....	\$2,900
<b>2.00 Survey .....</b>	<b>\$45,000</b>
2.01 Crocker Ave Design Topographic Survey.....	\$3,500
2.02 Crocker Ave Construction Survey.....	\$22,000
2.03 Wetland Mitigation Construction Survey .....	\$20,000
<b>3.00 Mitigation Plans .....</b>	<b>\$34,400</b>
3.01 Review Permits .....	\$1,100
3.02 Review Plans.....	\$1,100
3.03 COE Issues (Allowance).....	\$1,700
3.04 Finish Plans.....	\$11,600
3.05 Submittals/Review/Response (Allowance).....	\$6,300
3.06 Specifications.....	\$6,300
3.07 QA/QC .....	\$5,100
3.08 Quantity/Bid Items.....	\$2,300
3.09 OPC (Refined) .....	\$1,200
<b>4.00 Crocker Avenue .....</b>	<b>\$106,200</b>
4.01 Drawing Package Set-up/Base Sheets .....	\$8,600
4.02 Roadway Horizontal/Vertical .....	\$4,600
4.03 Pavement Section Review .....	\$1,000
4.04 Dewatering Plan Incorporation .....	\$2,100
4.05 Culvert/Crossing Design.....	\$7,400
4.06 Storm Ponds (none) .....	\$N/A
4.07 Storm drainage plans/report.....	\$13,000
4.08 Erosion Control.....	\$6,600
4.09 Grading/Preload Design.....	\$6,700
4.10 Water system.....	\$8,500

4.11 Sewer System.....	\$8,500
4.12 Dry Utilities .....	\$5,100
4.13 Landscape/Irrigation .....	\$6,600
4.14 QA/QC .....	\$4,500
4.15 Submittal/Review/Response .....	\$12,600
4.16 Specifications.....	\$6,400
4.17 Quantity/Bid Items.....	\$1,900
4.18 OPC (Refined) .....	\$2,100
<b>5.00 Bidding Assistance .....</b>	<b>\$12,500</b>
5.01 Bid Documents Assistance .....	\$5,200
5.02 Pre-Bid Meeting.....	\$1,100
5.03 Contractor Questions .....	\$1,900
5.04 Addenda.....	\$1,900
5.05 Bid Evaluation .....	\$1,500
5.06 Bid Award.....	\$900
<b>6.00 Construction Assistance .....</b>	<b>\$52,000</b>
6.01 Pre-Construction Meeting.....	\$1,900
6.02 Site Meetings (2 per month) .....	\$19,000
6.03 RFI's (Allowance) .....	\$6,500
6.04 Change Order Review (Allowance).....	\$7,200
6.05 Pay Request Review (1 Per Month).....	\$3,800
6.06 Punchlist (1 with 1 follow-up).....	\$6,000
6.07 Project Closeout.....	\$7,600
<b>SUBTOTAL.....</b>	<b>\$286,700</b>
<b>7.00 Subs consultants (Allowance) .....</b>	<b>\$49,000</b>
7.01 Geotechnical Preload/Construction (Allowance) .....	\$15,000
7.02 Hydro geologic Dewatering Plan (Allowance).....	\$4,000
7.03 Wetlands Consultant Permit/Construction (Allowance)	\$20,000
7.04 Archeologist Monitoring/Reporting (Allowance) .....	\$10,000
<b>8.00 Reimbursable Expense (Allowance).....</b>	<b>\$5,000</b>
<b>TOTAL .....</b>	<b>\$340,700</b>

- All expenses including, but not limited to, reproduction costs associated with submittals, etc. are paid by others.

## Schedule

Huitt-Zollars is ready to begin work immediately upon authorization. Our work will be completed within general conformance of the Mint Farm Phase II Improvements Schedule dated December 14, 2005. We will work with you diligently to complete these tasks within your specified time frame. Since there are factors affecting this project that are not within the control of Huitt-Zollars or the City of Longview, Huitt-Zollars cannot warrant or guarantee conformance to a specific schedule. We will work with you diligently, however, to achieve the project schedule goals.

## Terms and Conditions

1. Authorization for Work to Proceed: Signing of this agreement for services shall be authorization by the client for Huitt-Zollars, Inc. (HZI) to proceed with the work, unless stated otherwise in the work authorization/agreement.
2. Cost Estimates for Proposed Construction: Construction cost estimates provided by HZI are prepared from experience and judgment. HZI has no control over market conditions or construction procedures and does not warrant that proposals, bids, or actual construction costs will not vary from HZI estimates.
3. Standard of Practice: Services performed by HZI under this agreement will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. No other representation, expressed or implied, and no warranty or guarantee is included or intended in this agreement, or in any report, opinion, document or otherwise.
4. Sales Taxes: All sales taxes required to be paid by HZI will be billed to the client in addition to fees.
5. Billing and Payment: The client, recognizing that timely payment is a material part of the consideration of this agreement, shall pay HZI for services performed in accordance with the rates and charges set forth herein. Invoices will be submitted by HZI on a monthly basis and shall be due and payable within thirty (30) calendar days of invoice date. If the client objects to all or any portion of an invoice, the client shall so notify HZI in writing within ten (10) calendar days of receipt of the bill in question, and pay when due that portion of the invoice, not in dispute.

The client shall pay an additional charge of one-and-one-half (1.5) percent (or the maximum percentage allowed by law, whichever is lower) of the invoiced amount per month for any payment received by HZI more than thirty (30) calendar days from receipt of the invoice, excepting any portion of the invoiced amount in dispute and resolved in favor of client. Payment thereafter shall first be applied to accrued interest and then to the principal unpaid amount.

If client for any reason fails to pay the undisputed portion of HZI invoices within 30 days of presentation, HZI shall cease work on the project and client shall waive any claim against HZI, and shall defend and indemnify HZI from and against any claims for injury or loss stemming from HZI's cessation of service. Client shall also pay HZI the cost associated with premature project demobilization. In the event the project is remobilized, client shall also pay the cost of remobilization, and shall renegotiate appropriate contract terms and conditions, such as those associated with budget, schedule or scope of service.

In the event any bill or portion thereof is disputed by client, client shall notify HZI within ten days of receipt of the bill in question, and client and HZI shall work together to resolve the matter within 60 days of it being called to HZI's attention. If resolution of the matter is not attained within 60 days, either party may terminate this agreement.

6. Limitation of Liability: In order for the client to obtain the benefits of a fee which includes a lesser allowance for risk funding, the client agrees to limit HZI's liability arising from HZI's professional acts, errors or omissions, such that the total aggregate liability of HZI shall not exceed HZI's total fee for the services rendered on this project.
7. Consequential Damages: The client shall not be liable to HZI and HZI shall not be liable to the client for any consequential damages incurred by either due to the fault of the other, regardless of the nature of this fault, or whether it was committed by the client or HZI, their employees, agents or subcontractors. Consequential damages include, but are not limited to loss of use and loss of profit.
8. Termination: In the event termination becomes necessary, the party (Client or HZI) effecting termination shall so notify the other party. And termination will become effective fourteen (14) calendar days after receipt of the termination notice. Irrespective of which party shall effect termination or the cause of termination, the client shall within thirty (30) calendar days of termination remunerate HZI for services rendered and costs incurred up to the effective time of termination, in accordance with HZI's prevailing fee schedule and expense reimbursement policy.
9. Additional Services: Any services beyond those specified will be provided for separately under an additional work authorization or amended work authorization.

If any one or more of the provisions contained in this agreement shall be held unenforceable, the enforceability of the remaining provisions shall not be impaired.

Please sign a both copies of this proposal and return one copy to us as notice to proceed.

If you have any questions, please call **Francis Wall at (206)324.5500.**

Sincerely,

**HUITT-ZOLLARS, INC.**



Francis J. Wall, P.E.

Vice President

**THIS PROPOSAL ACCEPTED**

**CITY OF LONGVIEW**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

# AGENDA SUMMARY SHEET

## **Business of the City Council City of Longview, Washington**

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**SUBJECT TITLE:**

Review Welcome to Longview Sign Proposal

**Agenda Item:** 14C

**Dept. of Origin:** Public Works

**For Agenda of:** 1/12/06

**EXHIBITS:**

Staff Report

*Clearances:*

**Originator:** Gregory Hannon, Utilities Admin.

**COUNCIL GOAL ADDRESSED:**

Improve entryways to City at these major entrances:  
Ocean Beach Highway, Oregon Way, SR 411

**Reviewed By:** Jeff Cameron, Public Works Director

**City Atty Review Necessary?**

**Date/Initials of City Attorney:**

**PRESENTED BY:**

Robert J. Gregory, City Manager

**Asst. City Manager:**

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**SUMMARY STATEMENT:**

In an effort to enhance community identity, the City Council expressed a desire to install new entryway signs at major entrances to the city. At its August 25<sup>th</sup> meeting, staff presented to Council a report that outlined a possible project, including a description of each proposed site as well as other general issues such as the permitting process and an implementation process. In addition, staff estimated that the cost could be between \$75,000 and \$103,000, depending on the final design, to construct and install each sign.

Council directed staff to prepare a Request for Proposals to solicit local service clubs or community organizations to construct and maintain the new entryway signs.

In September 2005, an RFP package was prepared and distributed to almost fifty organizations, clubs, firms and individuals, requesting proposals to design, construct and maintain entryway signs. On December 14, 2005 close of the proposal period, the city had received a single proposal, from DPA Signs, located in Seattle.

DPA Signs, Inc. proposed two options, ranging in cost for each site from \$21,489 for sign Option One, to \$15,141 for sign Option Two, excluding taxes. Each of these options excludes items such as irrigation, lighting and landscaping. Adding those excluded items, if desired, could raise the cost per site into the range previously estimated by staff, depending on the extent of the improvements. The City budget currently does not include any funds to construct these entryway signs.

**RECOMMENDED ACTION:**

City Council discussion and direction to staff.



## MEMORANDUM

January 6, 2006

**TO:** Bob Gregory, City Manager

**FROM:** Gregory Hannon, Utilities Administrator

**REVIEWED BY:** Jeff Cameron, Public Works Director

**SUBJECT:** Welcome to Longview Signs

At its August 25, 2005 meeting, the City Council was provided with a staff report that addressed Council's desire to install new entryway signs at the major entrances to the city. The report identified three locations which staff determined to be suitable sites for these new signs:

- **Ocean Beach Highway** (west entrance to Longview, south side of Ocean Beach Highway, east of Coal Creek)
- **West Side Highway** (north entrance to Longview, along the West Side Highway at the City Limits line)
- **Oregon Way** (north end of the Lewis and Clark Bridge, southwest of the SR433 and Industrial Way intersection)

Site considerations included obtaining regulatory and property owner approval for sign placement, and best locations for motorist visibility. Other considerations included selecting a sign design and determining whether or not lighting, landscaping and/or irrigation should be provided with the sign.

The various sites were estimated to cost between \$75,000 and \$103,000 depending on the final design. Council directed staff to prepare a Request for Proposals to solicit local service clubs or community organizations to develop entryway sign concepts and to construct and maintain the new signs.

### **Request for Proposals**

#### **General Information**

In September 2005, an RFP package was prepared and distributed to almost fifty organizations, clubs, firms and individuals to design, construct and maintain entryway signs at various locations. Designs were to reflect the character of the city. The information also noted that it was the council's intent that each entryway sign be a donation or community service project as no city funds had been budgeted for the project. The City would be responsible for obtaining regulatory and property owner approval for placement of the entry signs.

The RFP provided a sample drawing and photos of other entryway signs to give prospective responders an idea of the "order of magnitude" that the city was considering. The prospective responders were also encouraged to be creative by proposing their own unique design and/or location alternatives.

Once the proposals were received, city staff would review each proposal and meet with the respondent if clarification is needed. Acceptable proposals would then be provided to the Visual Arts Commission for review and recommendation to the City Council. The final selection of proposals would be made by the City Council.

### Proposal Response

Proposals were due on December 14, 2005, and only one proposal was received – from DPA Signs, Inc., located in Seattle, Washington. It should be noted that during the proposal request period from September to the December 14th deadline, staff received no inquiries or questions regarding the RFP or potential proposals.

DPA Signs, Inc. proposed two options for consideration. Option One is to design, construct and install a Corten steel fabricated sign for each of the three sites, with a custom patina finish on all visible surfaces. The steel being used is aged 3/16-inch thick, and structurally welded to a base plate with vertical bracing. All surfaces are sealed and protected with a UV shield, vandal resistant clear-coat. A concrete base structure is poured in place with a chamfered top. The cost per unit is \$21,489. This option does not include irrigation, electrical, landscaping around the signs, or preparation of the sites, such as the removal of existing impediments; trees, shrubs, etc.

DPA Signs, Inc. proposed, as Option Two, the same overall design, except that the sign would be fabricated in 2-inch thick cedar with a custom stained finish on all visible surfaces. The cost per unit under this option is \$15,141. The same exclusions noted above apply under this option as well.

Photos and drawings from the proposal are attached.

### Conclusion

Since only one proposal was received, from a for-profit business rather than a service club or organization, and no funds have been budgeted for this project, staff decided that it would be best to seek Council direction before continuing with the process and sending the proposal to the Visual Arts Commission for their review and comment. One option would be to forward the proposal to various service clubs and organizations to solicit their interest in taking this on as a service project, with the clubs contracting with DPA Signs rather than developing their own concepts and designs and performing the installation. The DPA Sign proposal concept is proprietary, so they would need to provide the sign if that design is selected. The cost proposal is valid only until February 12, 2006, but DPA has verbally extended that deadline an additional 30 days, and has expressed a willingness to consider longer extensions if needed. Interested service clubs or organizations would need to negotiate an extension of the DPA proposal, and price increases may be incurred during longer extensions.

### Recommendation

Council discussion and direction to staff.



**LONGVIEW**  
The Planned City

Client:  
Date: 12-18-05  
Drawn By: BQ  
Account Manager: CD  
File Imp/rev/rev size:  
Scale: 3/8"=1'  
Job #:

**Client Approval**

Date: \_\_\_\_\_

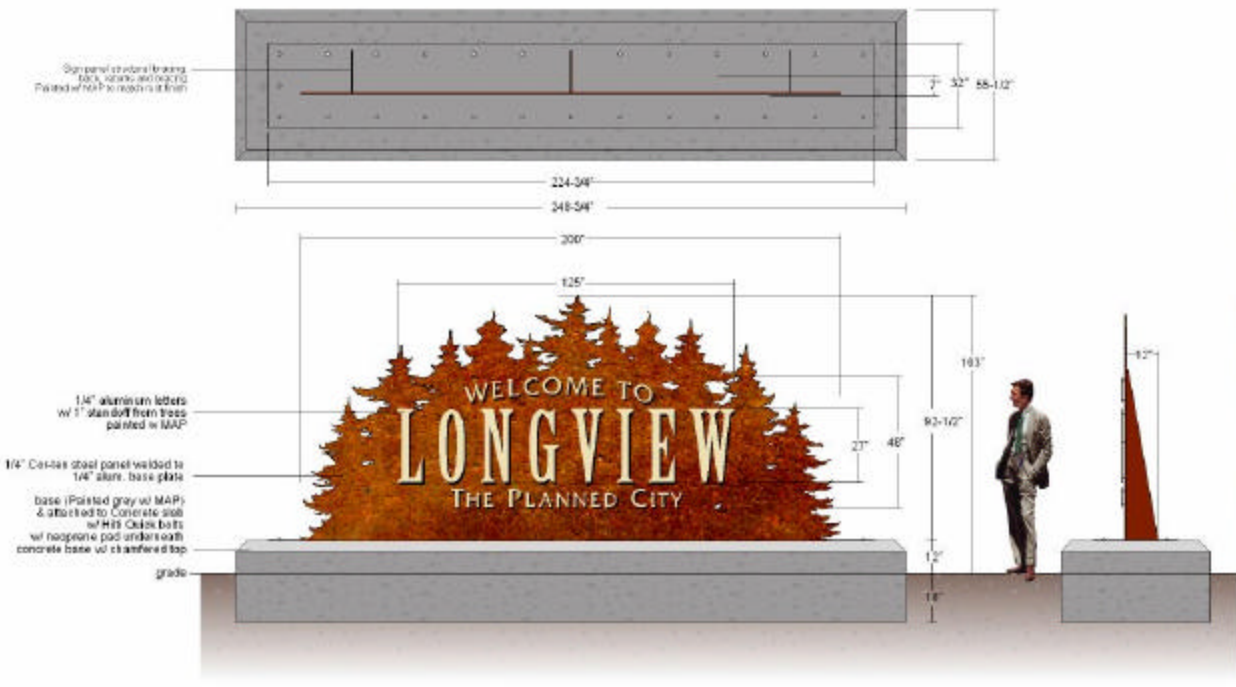
Signature: \_\_\_\_\_

Title: \_\_\_\_\_

- Approval
- Approval With Changes
- Order & Fabrication Proof

The Client is hereby approving all DPA Signs. Any reproduction or alteration without the express written permission of DPA Signs is a violation of federal copyright laws.

**DPA SIGNS**  
Signs & Graphics  
100 Industrial Blvd. Suite 100  
127 N. 1200 St. South, AL 36132  
Mobile, AL 36608  
P.O. Box 17381 Dallas, TX 75217  
PH: 214-382-1313  
FX: 214-381-9227



**LONGVIEW**  
The Planned City

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Date: 12-18-05  
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File Imp/rev/rev size:  
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Mobile, AL 36608  
P.O. Box 17381 Dallas, TX 75217  
PH: 214-382-1313  
FX: 214-381-9227

# **AGENDA SUMMARY SHEET**

## **Business of the City Council City of Longview, Washington**

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**SUBJECT TITLE:**

Review Speed Hump Policy

**Agenda Item:** \_\_\_\_\_ 14D \_\_\_\_\_

**Dept. of Origin:** \_\_\_\_\_ Public Works \_\_\_\_\_

**EXHIBITS:**

Memorandum from Transportation Engineer  
Speed Hump Policy

**For Agenda of:** \_\_\_\_\_ 1/12/06 \_\_\_\_\_

*Clearances:*

**Originator:** \_\_\_\_\_ John Bean, Transportation Engineer \_\_\_\_\_

**COUNCIL GOAL ADDRESSED:**

**Reviewed By:** \_\_\_\_\_ Jeff Cameron, PW Director \_\_\_\_\_

**City Atty. Review Necessary?** \_\_\_\_\_ No \_\_\_\_\_

**PRESENTED BY:**

Robert J. Gregory, City Manager

**Date/Initials of City Attorney:** \_\_\_\_\_

**Deputy City Manager:** \_\_\_\_\_

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**SUMMARY STATEMENT:**

There are 26 existing speed humps in Longview. The first set of humps was installed on 20<sup>th</sup> Avenue near Fir Street in September 1999. A study conducted on the effectiveness of the 20<sup>th</sup> Avenue speed humps showed that vehicle speeds were reduced by 18% to 34%, resulting in eighty-fifth percentile speeds ranging up to 26.43 mph (speed limit = 25 mph). In addition, traffic volumes on 20<sup>th</sup> Avenue at that location decreased by 17% after the speed humps were installed.

In response to the recent installation of speed humps on Cascade Way and the volume of complaints the City received, staff reviewed our existing speed hump policy and speed hump installations. Each speed hump was measured to verify its height and width, and each speed hump was driven several times in a variety of vehicles. Although the speed hump policy and process was reviewed and accepted by the City Council at the October 20, 2005 transportation workshop, based on recent review, staff recommends a few enhancements to the policy and request procedures. Please refer to the attached memorandum and enhanced policy.

**RECOMMENDED ACTION:**

Motion to approve the enhanced speed hump policy.



## Memorandum

Date: January 6, 2006

**TO:** Jeff Cameron, P.E., Director of Public Works  
**FROM:** John E. Bean, P.E., Transportation Engineer  
**SUBJECT:** Speed Hump Policy

City of Longview streets have had speed humps since 1999, and they have proven effective in reducing speeds. In response to the recent installation of speed humps on Cascade Way and the volume of complaints the City received, we have reviewed our existing speed hump policy and speed hump installations and recommend a few enhancements to policy and implementation procedures.

### **LONGVIEW SPEED HUMP BACKGROUND:**

#### Study of 20<sup>th</sup> Avenue at Fir Street Speed Humps

In response to the crash history and citizen complaints about speeding, on September 2, 1999, after initially testing a traffic circle, four speed humps were installed on 20<sup>th</sup> Avenue near Fir Street. Following installation of those speed humps, I performed a traffic analysis to determine the effectiveness of the speed humps. The following is a summary of the study findings that were reported to the city council on November 16, 2000.

Motorists use 20<sup>th</sup> Avenue to bypass part of Washington Way and access the 20<sup>th</sup> Avenue bridge over Lake Sacajawea. The four (4) speed humps on 20<sup>th</sup> Avenue were installed to slow down the through traffic on 20<sup>th</sup> Avenue. During the original study conducted in October 1998 before the speed humps were installed, the eighty-fifth (85) percentile speeds on 20<sup>th</sup> Avenue, which has a posted speed limit of 25 mph, were:

Northbound	35.29 mph
Southbound	35.13 mph

Speed studies performed from October 23, 2000 to October 26, 2000 for both northbound and southbound vehicles indicated that vehicle speeds were reduced by 27% to 35% at each speed hump, and were reduced by 18% to 34% between the speed humps, resulting in eighty-fifth percentile speeds ranging up to 26.43 mph. In addition, traffic volumes on 20<sup>th</sup> Avenue at that location decreased by 17% after the speed humps were installed.

The following table lists the existing speed humps on city of Longview streets:

## Existing Speed Humps

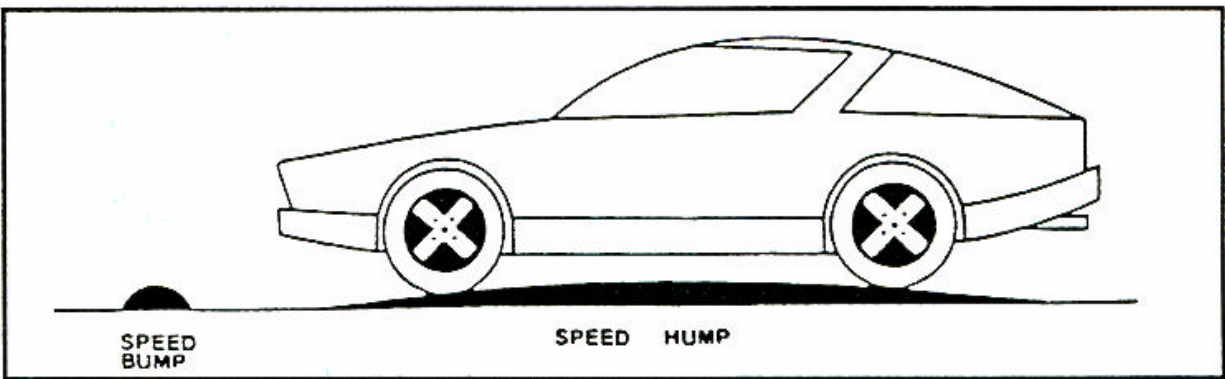
Location	Roadway Classification	Number of Speed Humps
Virginia Way	Collector	4
20th Avenue	Collector	4
Olympia Way (30th Ave.)	Local	4
42nd Avenue	Collector	3
Olympia Way (42nd)	Local	1
Laurel Road	Collector	4
Cedar Place	Local	2
Cascade Way	Collector	4
<b>Totals</b>		<b>26</b>

Three additional speed humps have completed the approval process, been paid for by residents, and await installation on Cascade Way near Castleman Drive.

### **SPEED HUMP DEFINITION AND HISTORY:**

A speed hump is a raised area in the roadway pavement surface extending across the roadway and normally has a maximum height of three (3) to four (4) inches with a travel length of approximately twelve (12) to fourteen (14) feet.

A speed bump is also a raised pavement area across a roadway, but it generally has a height of three (3) to six (6) inches with a travel length of only one (1) to three (3) feet. The following illustration shows the profiles of both a speed hump and speed bump.



Speed bumps are used primarily on private roadways and parking lots. A speed bump has a different impact on vehicles than speed humps. A speed hump creates a gentle vehicle rocking motion that causes some driver discomfort and results in vehicles slowing to about 25 to 30 mph between each hump. At a high speed, the hump can jolt the vehicle's suspension and cause significant rocking of the vehicle. A speed bump causes significant driver discomfort at typical residential and parking lot speeds, and generally results in vehicles slowing to about 5 mph at the bump. However, at higher speeds, bumps tend to have less overall vehicle impact because the vehicle suspension quickly absorbs the impact before the vehicle body can react.

Speed humps were originally developed in the early 1970s by the Transport and Road Research Laboratory (TRRL) in Great Britain. The parabolic profile hump was developed based on TRRL's work. The design was

tested in St. Louis in 1979 and the U.S. Federal Highway Administration (FHWA) deemed it safe to proceed with street tests. In November 1983, a Subcommittee of the California Traffic Control Devices Committee issued a final report which supported the prudent use of speed humps on public streets.

The results of a variety of speed hump research and testing can be summarized as follows:

- ? Traffic speeds are decreased at the humps and at locations between properly spaced successive humps. Speeds of the fastest drivers are affected as well as those of "average" drivers.
- ? A single hump will only act as a point speed control. To reduce speeds along an extended section of street, a series of humps is usually needed.
- ? Speed and volume modifications caused by humps tend to remain constant over time.
- ? Speed humps have not been found to pose a traffic safety hazard when properly designed and installed at appropriate locations. Vehicle crash rates at speed hump locations generally remain stable or decrease due to reduced speeds and volume, thereby improving the inherent safety of a particular street or residential area.
- ? Where speed humps are successful at reducing speeds, there is little net change in road noise. Traffic noise will generally decrease with fewer vehicles and lower speeds, but noise may increase at the hump due to vehicle acceleration, particularly if significant numbers of trucks use the street. (Based on comments we've recently received, some unhappy motorists will retaliate against the residents who requested the humps by honking their vehicle horns as they pass over the humps.)
- ? Adequate signing and marking of each speed hump is essential to warn roadway users of the hump's presence and guide their subsequent action.
- ? The majority of local street residents will normally support speed hump installations and endorse their continued use.

### **SPEED HUMP CRITERIA AND DESIGN:**

The Institute of Transportation Engineers (ITE) produced a book entitled, "Guidelines for the Design and Application of Speed Humps". The following are notable criteria and design parameters from the ITE book.

#### **Criteria:**

- ? Speed humps should be used only on streets with no more than two travel lanes, or where the overall pavement width is not greater than 40 feet.
- ? Speed humps should only be considered for use on streets with grades of 8 percent or less approaching the hump.
- ? Speed humps should not be placed within severe horizontal or vertical curves that might result in substantial lateral or vertical forces on vehicles traversing the hump. If possible, humps should be located on a tangent rather than curve section.
- ? Speed humps should generally be installed only where the minimum safe stopping sight distance can be provided.
- ? Speed humps should generally be installed on streets where the posted or prima facie speed limit is 30 mph or less.
- ? Speed humps should only be installed on roadway facilities functionally classified as "local" streets.
- ? Speed humps should typically be installed only on streets with an average daily traffic volume of 3,000 vehicles or less. When considered for installation on streets with higher volumes, their use should receive

special evaluation and justification before approval. Consideration should also be given to establishment of a minimum volume threshold for consideration of speed hump installation.

- ? Speed humps should not normally be installed on streets that carry significant volumes (greater than 5 percent) of long wheel-base vehicles unless there is a reasonable alternate route for those vehicles.
- ? When speed humps are installed in response to citizen requests, a documented majority of the residents along the affected portion of that street ideally should support their installation.
- ? Speed humps should not be installed on streets that are defined or used as primary or routine emergency vehicle access routes.

In its publication “Traffic Calming: State-of-the-Practice”, the ITE found that many local agencies have developed their own warrants and criteria for installation of speed humps in their communities. The median values found for common speed hump warrants are: minimum traffic volume of 1,000 vehicles per day, maximum traffic volume of 5,000 per day, and a maximum grade of 6 percent. The median upper limit for traffic volume of 5,000 ADT is greater than the 3,000 ADT recommendation in the ITE guidelines.

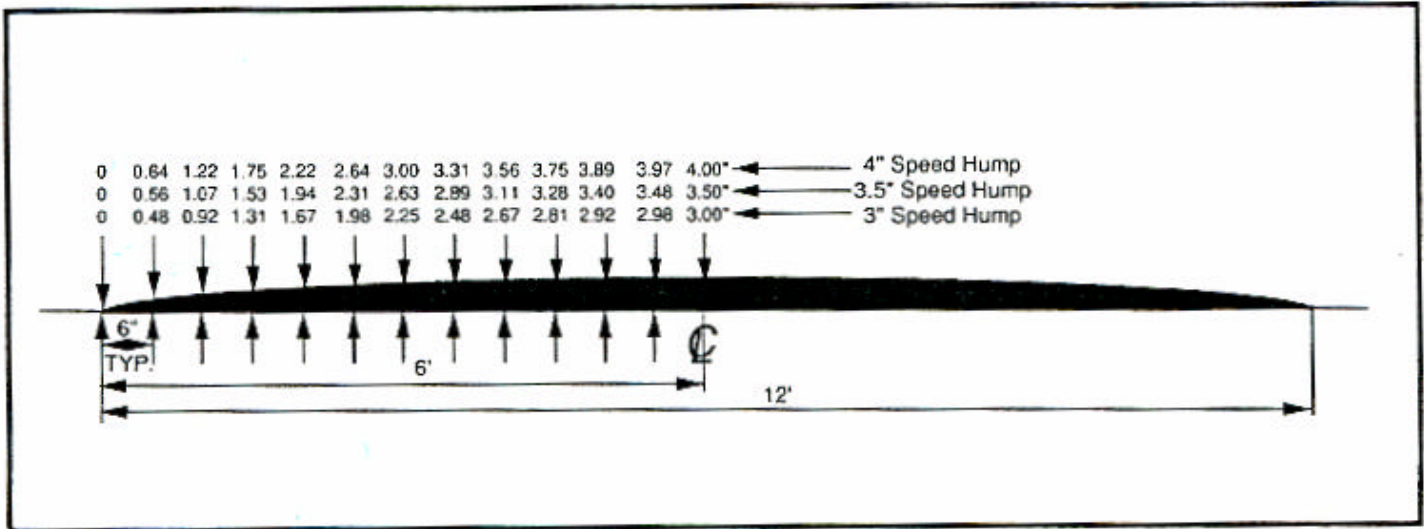
Another ITE guideline criteria is that speed humps should not be installed on collectors. One of the primary reasons is that traffic volumes will increase on parallel local streets because drivers who do not like the speed humps are likely to use parallel local streets as alternate routes.

The City of Longview has allowed installation of speed humps on streets classified as collectors for several reasons. Many of our collector streets have no convenient parallel local streets that make it easy for vehicles to bypass the collector street containing speed humps. Usually the traffic would divert to another collector street. Also, the collector streets have traffic volumes that generally fall below the maximum median volumes listed above. The following table lists collector streets with speed humps, and their traffic volumes.

Count Location	Count Date	Average Daily
20th Ave. - South of Washington Way	10/8/2003	2,610
42nd Ave. - North of Pennsylvania St.	10/5/2005	2,180
Cascade Way - South of Madrona	10/26/2004	2,319
Laurel Rd. - West of Madrona Dr.	1/8/2003	2,177
Virgina Way - South of Lindsey Dr	11/1/2005	3,184

**Design and Construction:**

The most widely used speed hump is a parabolic speed hump with a maximum height between three (3) and four (4) inches. The following are the typical speed hump dimensions recommended by ITE.



The three (3) inch hump can be expected to result in crossing speeds of 20 to 25 mph at the hump, with a four (4) inch hump resulting in crossing speeds of 15 to 20 mph. It should be recognized that lower hump heights will generally result in a greater variation of crossing speeds.

Speed humps placed in series are normally 200 feet to 750 feet apart. On streets with desirable maximum operating speeds of 30 mph, experience has shown that humps should be spaced at approximately 250 foot intervals.

Traffic control consisting of signs and markings is essential to warn roadway users of a speed hump's presence and guide their subsequent action.

Speed humps should not be installed within 250 feet of a traffic signal or within an intersection or driveway.

**TYPICAL COMMENTS AND MISCONCEPTIONS:**

After a speed hump is installed, I often receive comments from citizens. The following are frequently asked questions or comments made by citizens and my responses.

Why is the City of Longview spending their tax dollars on installation of speed humps?

The materials used for the speed humps include the asphalt, signing and pavement markings. The current cost of materials is approximately \$800.00, which is paid by the residents requesting the speed humps. City staff and equipment installs the speed humps, which is an expenditure of tax dollars. Speed humps are a passive traffic control device to control speeding problems. Reducing speeding problems and the resulting improvement in traffic safety are goals of the City and a legitimate use of tax dollars.

My tax dollars paid for the construction of the streets. I should have a say in whether or not a speed hump is installed?

Typically, city streets are not built using public funds. All of the city's original streets were built by R.A. Long. As the city continued to grow, subdivision developers built many of the roadways and dedicated those streets to the City at no cost to the City.

Why can't a stop sign be installed instead of speed humps. This will slow down traffic.

A common request for speed control is the installation of multi-way stop signs. The Institute of Transportation Engineers Traffic Engineering Council prepared a Traffic Information Program Series on Stop Signs. The following is an excerpt from this publication.

“Many citizens believe that installing a STOP sign at an intersection will control speed along the roadway. However, unwarranted STOP signs can actually create other problems both at the intersection and along the roadway. When unwarranted STOP signs are used, drivers must stop more frequently. Thus, they tend to drive faster between intersections in order to save time. Unwarranted STOP signs also encourage disobedience (failing to stop) and the use of alternate, inadequate routes.”

Why can't speeding tickets be given using photo radar instead of installing speed humps?

The State of Washington legalized photo-radar only this year, and only for speed enforcement in school zones.

### **EXISTING SPEED HUMP POLICY AND PROCEDURES:**

The Public Works Department generally followed the criteria and design standards found in the ITE guidelines to develop the current speed hump policy. That policy is as follows:

- ? A citizen contacts the Transportation Engineer with a request for a speed hump.
- ? The Transportation Engineer explains the policy of cost sharing. The homeowners in the affected area are responsible for the cost of materials and the city will provide the labor and equipment to install the speed humps.
- ? A petition is sent to the applicant. The applicant obtains signatures and support for the installation of the speed hump from residents in the vicinity of the proposed speed humps.
- ? If a majority of those in the affected area support the speed hump, money for each speed hump is collected and delivered to the Transportation Engineer.
- ? The Transportation Engineer and the applicant and other interested parties from the affected area meet in the field to determine the optimum location of the speed hump(s). The location of humps are determined by generally following the ITE guidelines for speed hump placement.
- ? The materials are ordered.
- ? Upon arrival of the materials and scheduling with the city street department, the speed humps are installed.

This process was reviewed and accepted by the city council at the October 20, 2005 transportation work shop.

### **POLICY AND PROCEDURE ENHANCEMENTS:**

Subsequent to the transportation workshop and the complaints generated by the Cascade Way speed humps, the speed hump policy and process has been reviewed, along with each speed hump installation. Each speed hump was measured to verify its height and width, and each speed hump was driven several times in a variety of vehicles. Staff confirmed that the speed hump locations are acceptable, but found that some of the humps felt rather severe and others were not severe enough. Based on this review, staff recommends the following enhancements to the policy and procedures.

- ? Upon receiving an initial request, verify the location meets policy criteria, and meet with the applicant and determine the best location of the speed humps.

- ? Determine the properties affected based on the speed hump locations. This area will be typically 250 feet beyond the outermost speed humps.
- ? Gather traffic counts, speed data and traffic crashes to determine if a problem exists.
- ? Enter all the addresses of the affected homes on the speed hump petition prior to sending the petition to the applicant.
- ? Increase the required signatures supporting the speed hump from 51% to 60%, matching the criteria to form a local improvement district.
- ? Utilize the City of Portland's fourteen-foot (14'), three-inch (3") high speed hump profile. This profile is not as severe as the ITE recommended profile; staff believes this profile will alleviate some complaints about the severity of the jostling of vehicle occupants and the need to reduce speed significantly below the speed limit, while still generally controlling the speeding problem for all but the most egregious violators.
- ? Establish 5,000 ADT as the maximum traffic volume suitable for the use of speed humps.

**SUMMARY AND RECOMMENDATION:**

The speed humps that we have installed have proven to be an effective way of controlling speeding vehicles. The city receives numerous calls each year from concerned citizens regarding speeding vehicles on their street. The police department does not have the manpower and resources to enforce the speed limit to the level desired by many Longview residents.

There have been numerous studies completed on the design and effectiveness of speed humps, and the humps have proven to be an effective round-the-clock speed enforcement tool.

I recommend that the speed hump policy incorporate the enhancements discussed above, and be adopted by the city council. The enhanced speed hump policy is attached.

# City of Longview

## Speed Hump Policy

The following is the City of Longview's speed hump policy. The policy is divided into two sections: speed hump criteria and speed hump process. Attached as part of the policy is a flow chart illustrating the speed hump process.

### **Speed Hump Criteria:**

The following criteria are guidelines to determine whether speed humps are applicable on the requested street.

- ? Speed humps should be used only on streets with no more than two travel lanes, or where the overall pavement width is not greater than 40 feet.
- ? Speed humps should only be considered for use on streets with grades of 8 percent or less approaching the hump.
- ? Speed humps should not be placed within severe horizontal or vertical curves that might result in substantial lateral or vertical forces on vehicles traversing the hump. If possible, humps should be located on a tangent rather than curve section.
- ? Speed humps should generally be installed only where the minimum safe stopping sight distance can be provided.
- ? Speed humps should generally be installed on streets where the posted or prima facie speed limit is 30 mph or less.
- ? Speed humps should typically be installed only on streets with an average daily traffic volume of 5,000 vehicles or less at the location of the speed humps.
- ? Speed humps should not normally be installed on streets that carry significant volumes (greater than 5 percent) of long wheel-base vehicles unless there is a reasonable alternate route for those vehicles.
- ? Speed humps should not be installed on streets that are defined or used as primary or routine emergency vehicle access routes.
- ? Speed humps are installed only in response to resident requests, and a documented 60% majority of the residents along the affected portion of that street must support their installation.
- ? Residents requesting installation of speed humps on their street shall pay for the cost of speed hump materials, including but not limited to asphalt concrete, signs, and pavement markings. City staff will provide the labor and equipment to complete the speed humps installation at City cost.

### **Speed Hump Process:**

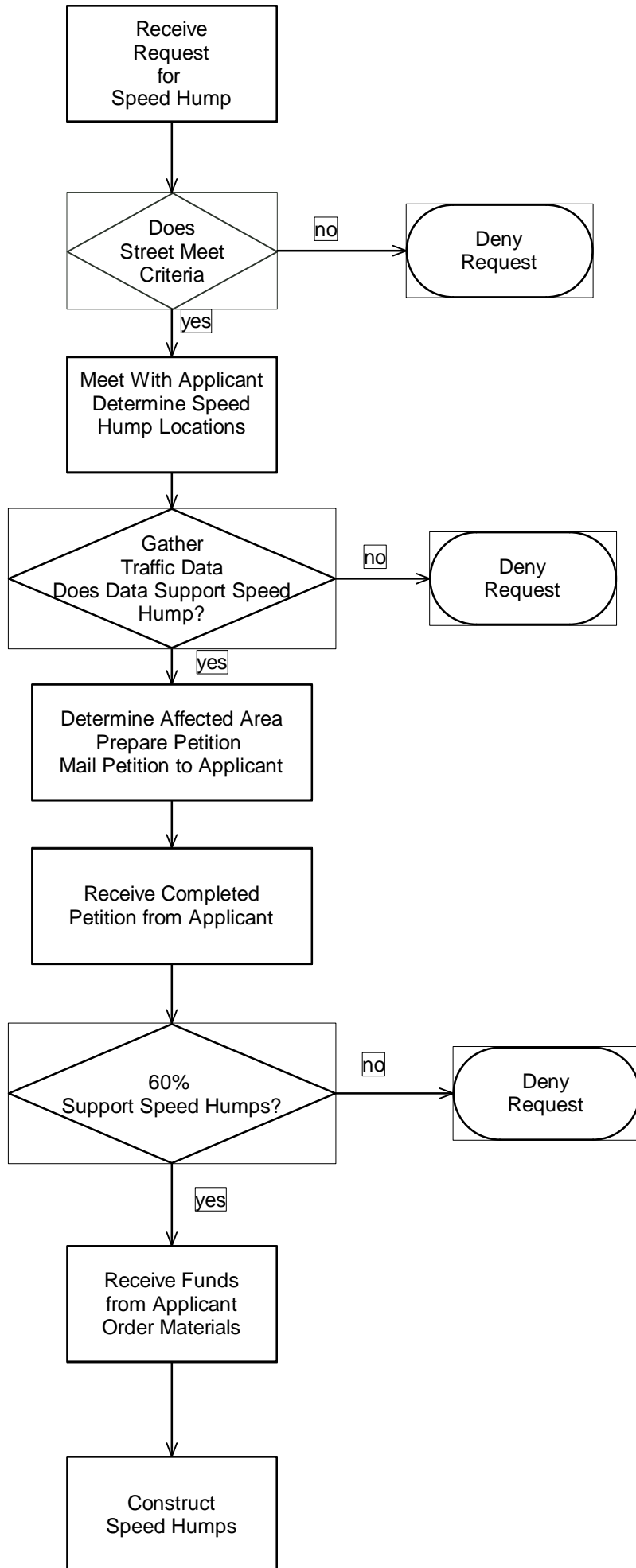
The following is the process used when installing speed humps.

- ? City staff receives a request for speed humps.
- ? Staff determines if the requested speed humps location meets the Speed Hump Criteria. If the Speed Hump Criteria is met, a field review is set up with applicant.
- ? Staff meets with the applicant/neighbors at the proposed location to determine the precise location and number of speed humps. In addition, the area of affected properties is established, typically 250 feet beyond the outermost speed humps.
- ? Staff gathers traffic data for the requested location: speeds, traffic volume, and crash history.
- ? If traffic data supports the request for speed humps, staff prepares the Speed Hump Petition by including cost information and the addresses of homes within the affected area and mails it to the applicant.
- ? Staff receives the completed petition from the applicant and checks for 60% support for speed hump installation.

- ? Applicant obtains and provides funds to the City for the cost of materials. Funds for the material costs can be provided by one resident, several residents, or all residents in the affected area, or by a source other than the City.
- ? After material funds are received, speed hump materials are ordered and received by City staff.
- ? City staff installs speed humps.

The speed hump process is shown in flow chart format on the following page.

# Longview Speed Hump Request Process



# AGENDA SUMMARY SHEET

## Business of the City Council City of Longview, Washington

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**SUBJECT TITLE:**

Emergency Declaration for the  
Longview Library Elevator Repair Project

**Agenda Item:** 14E

**Dept. of Origin:** Public Works

**EXHIBITS:**

**For Agenda of:** 01/12/06

**COUNCIL GOAL ADDRESSED:***Clearances:*

**Originator:** Craig Bozarth, City Engineer

**Reviewed By:** Jeff Cameron, Public Works Director

**PRESENTED BY:**

Robert J. Gregory, City Manager

**City Atty Review Necessary?**

**Date/Initials of City Attorney:**

**Asst. City Manager:**

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**SUMMARY STATEMENT:**

In mid-December, 2005, Library staff reported that the building's sole elevator was not operating correctly, shaking during use and not leveling itself with the building floor prior to the elevator doors opening. The elevator service technician identified a worn out hydraulic valve as the cause of the equipment failure. Due to the age of the equipment, replacement valves are no longer available; the elevator cannot be repaired and has been out of service since that time. Replacement of the elevator was budgeted for 2006, but this premature failure necessitates expedited action to restore service to the Library.

Under RCW 39.40.280, the City Council may adopt findings and declare the existence of an emergency, and waive competitive bidding requirements for all contracts necessary to address an emergency situation. Due to the critical need for elevator service in the Library, staff recommends that the Council adopt the following findings, declare an emergency, and authorize the city manager to execute all contracts necessary to address the emergency.

**Emergency Declaration Findings For Failure of the Longview Library Elevator:**

1. The elevator failure has caused the loss of mobility and access to certain library patrons.
2. A serviceable elevator or other access for disabled patrons and staff is required by the building code and the Americans with Disabilities Act.
3. The difficulty of completing repairs is significant due to the inability to obtain replacement parts, requiring complete replacement of the mechanical system.
4. The complexity and difficulty of replacing the elevator exceeds staff's capabilities.
5. The competitive bidding process would result in unacceptable delays in addressing the safety and loss of mobility for the public and library staff.

**FINANCIAL SUMMARY:**

The Elevator Replacement Project has an estimated budget of \$110,000. At its November 14, 2005 meeting, the Longview Library Foundation committed to pay one-half the costs to replace the elevator equipment, up to a maximum of \$55,000. The remaining costs will be paid from the Capital Projects Fund.

**RECOMMENDED ACTION:**

Motion to:

1. Declare an emergency for the Longview Library Elevator Repair Project;
2. Adopt the Emergency Declaration Findings contained in the agenda summary; and
3. Authorize the city manager to execute all contracts necessary to address the emergency and repair the malfunctioning equipment.

# **AGENDA SUMMARY SHEET**

## **Business of the City Council City of Longview, Washington**

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**SUBJECT TITLE:**

Set public hearing (2/9/06): Annexation request from the Columbia Heights Assembly of God Church

**Agenda Item:** \_\_\_\_\_ 14F \_\_\_\_\_

**Dept. of Origin:** \_\_\_\_\_ Community Development \_\_\_\_\_

**For Agenda of:** \_\_\_\_\_ January 12, 2006 \_\_\_\_\_

**EXHIBITS:**

Map showing proposed annexation area

*Clearances:*

**Originator:** \_\_\_\_\_ John Brickey, Director \_\_\_\_\_

**COUNCIL GOAL ADDRESSED:**

**City Atty. Review Necessary?** \_\_\_\_\_ No \_\_\_\_\_

**PRESENTED BY:**

Robert J. Gregory, City Manager

**Date/Initials of City Attorney:** \_\_\_\_\_

**Deputy City Manager:** \_\_\_\_\_

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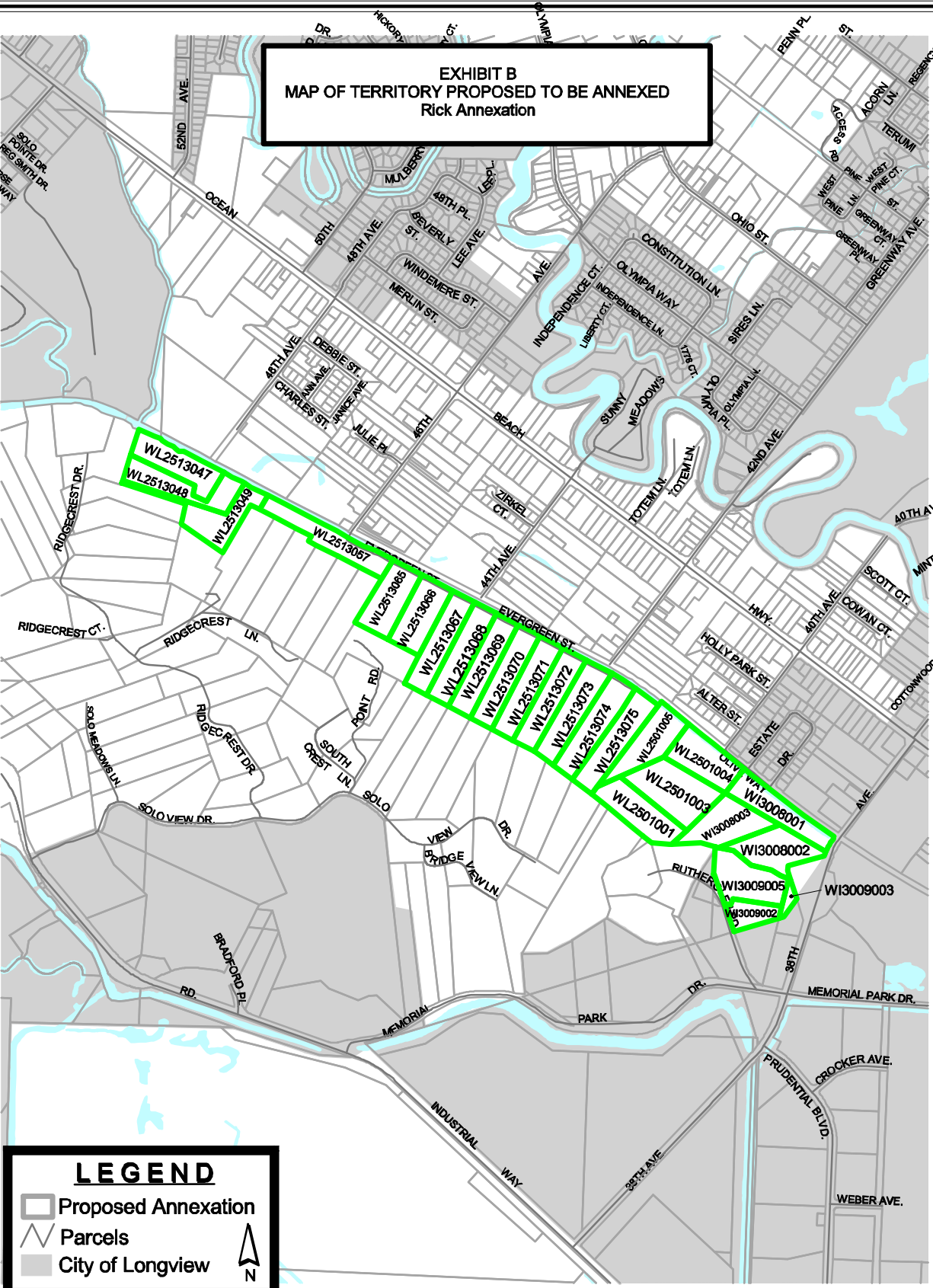
**SUMMARY STATEMENT:**

The Columbia Heights Assembly of God has submitted 60% petition to annex 7.19± acres into the City. RCW 35A.14.130 requires the City Council to hold a public hearing prior to approving an annexation request. City staff is requesting that the Council schedule the public hearing for their regular meeting on February 9, 2006.




**RECOMMENDED ACTION:**


Motion to set a public hearing for the February 9, 2006 regular meeting to consider the Columbia Heights Assembly of God annexation request, Case Number: Annx 2005-1.

**EXHIBIT B**  
**MAP OF TERRITORY PROPOSED TO BE ANNEXED**  
 Rick Annexation



**LEGEND**

-  Proposed Annexation
-  Parcels
-  City of Longview

  
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# AGENDA SUMMARY SHEET

## **Business of the City Council City of Longview, Washington**

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**SUBJECT TITLE:**

Set public hearing (2/9/06): Annexation request from the Bob and Laura Rick, who are represented by Charles Blevins

**Agenda Item:** \_\_\_\_\_ 14G \_\_\_\_\_

**Dept. of Origin:** \_\_\_\_\_ Community Development \_\_\_\_\_

**For Agenda of:** \_\_\_\_\_ January 12, 2006 \_\_\_\_\_

*Clearances:*

**Originator:** \_\_\_\_\_ John Brickey, Director \_\_\_\_\_

**City Atty. Review Necessary?** \_\_\_\_\_ No \_\_\_\_\_

**Date/Initials of City Attorney:** \_\_\_\_\_

**Deputy City Manager:** \_\_\_\_\_

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**EXHIBITS:**

Map showing proposed annexation area

**COUNCIL GOAL ADDRESSED:**

**PRESENTED BY:**

Robert J. Gregory, City Manager

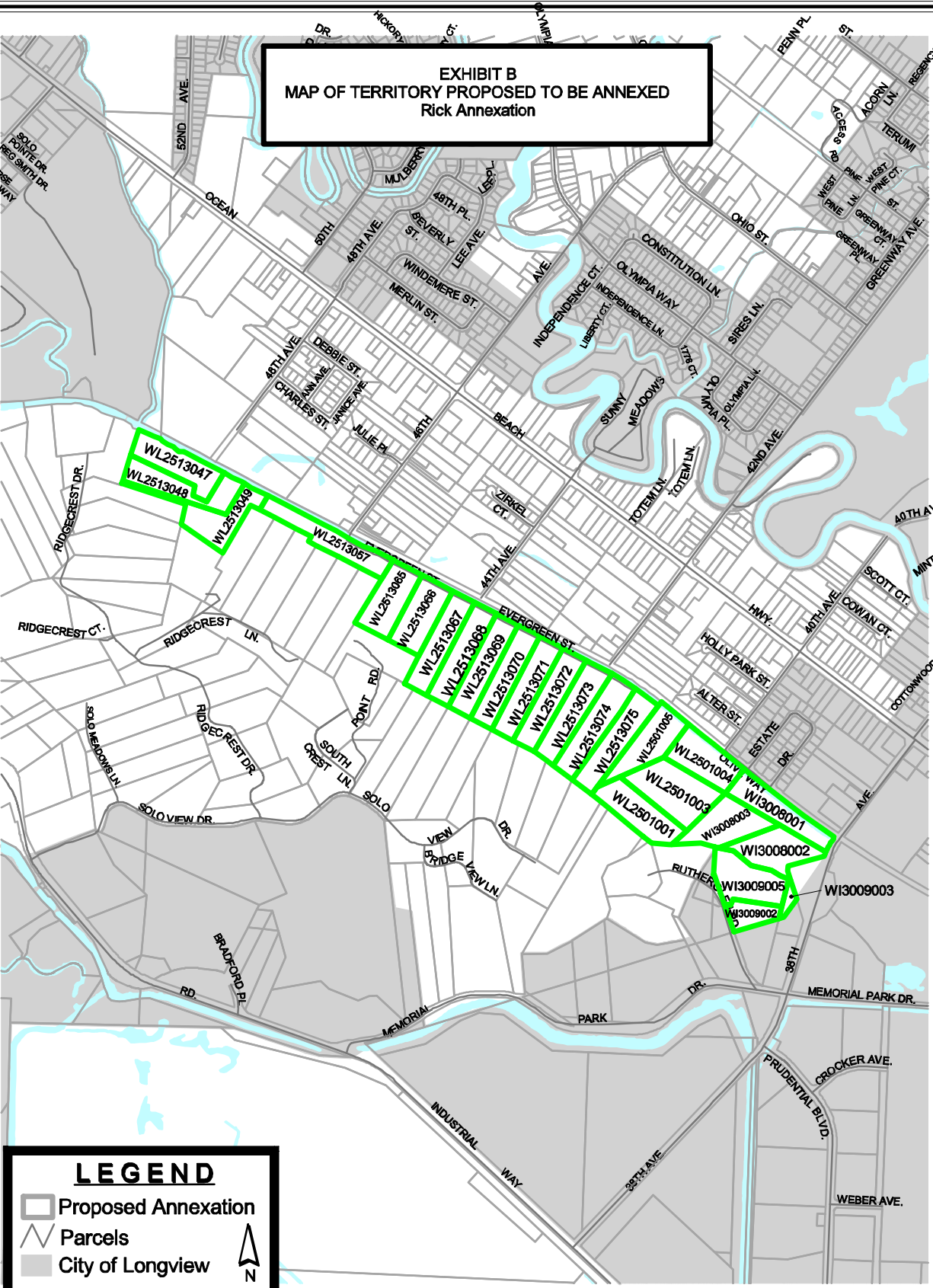
**SUMMARY STATEMENT:**

Charles Blevins has submitted a 60% petition to annex 124.2± acres into the City. RCW 35A.14.130 requires the City Council to hold a public hearing prior to approving an annexation request. City staff is requesting that the Council schedule the public hearing for their regular meeting on February 9, 2006.

**RECOMMENDED ACTION:**

Motion to set a public hearing for the February 9, 2006 regular meeting to consider the Rick annexation request, Case Number: Annx 2005-3.

**EXHIBIT B**  
**MAP OF TERRITORY PROPOSED TO BE ANNEXED**  
 Rick Annexation



**LEGEND**

- Proposed Annexation
- Parcels
- City of Longview

N

## New Business License Applications

01/5/2006

MEYER CORD REVENUE, INC.  
475 VILLAGE DRIVE  
ROSWELL GA 30076

MICHAEL ZIMMER  
LEASE AND MAINTAIN STAMP MACHINES

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A & A REGISTERED AGENTS  
2028 HILLCREST  
LONGVIEW WA 98632

ABRAN ANDERSON

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GYPSY TRADER  
1407 COMMERCE AVE #112  
LONGVIEW WA 98632

LISA DURLING  
GIFT SHOP

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MIKE'S JANITORIAL SERVICES  
520 OSTRANDER RD #22  
KELSO WA 98626

MICHAEL NICHOLSON  
JANITORIAL SERVICE

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A CUT ABOVE  
621 17TH AVE  
LONGVIEW WA 98632

KENNETH MALONE  
PORTABLE SAWMILL

---

N & ROUND THE HOUSE  
3139 DOVER ST #2  
LONGVIEW WA 98632

JAMES O'DELL  
JANITORIAL SERVICE

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**LONGVIEW HISTORIC PRESERVATION COMMISSION  
MEETING MINUTES**

**September 15, 2005**

Chairman Cam Hanna called the meeting of the Longview Historic Preservation Commission to order at 6:03 p.m. in the Small Conference Room, Longview City Hall.

**A. Call to Order**

**1. Attendance**

Present: Cam Hanna, Chairman  
Dana Bybee  
Thomas Patrick Hill, Jr.  
Janice Steele

Not Present/Excused:

Staff: Present: Julie Hourcle', Assistant Planner

Others: Rich Bemm, Parks & Recreation Director  
Doris Disbrow, President Old West Side Neighborhood  
Bill Kaisch, Preservation Advocate

**2. Additions/Changes to Agenda**

None

**3. Approval of Minutes**

A motion was made by Dana Bybee to approve the minutes of May 19th, 2005 and seconded by Thomas Patrick Hill Jr. The motion passed.

**4. Announcements/Correspondence**

Commission member Janice Steele attended the National Historic Preservation Conference in Portland, OR and said it was very worthwhile and inspirational. She had received a scholarship to attend the conference from the Washington Trust for Historic Preservation.

**B. Public Comment**

Doris Disbrow, President of the Old West Side Neighborhood, said that they would like to install "Old West Side Neighborhood" name signs on the existing street signs "with an historic feel" to identify their neighborhood. It is estimated that there would be 60 signs installed at the cost of \$3000. Signs would be installed above the street name.

Doris Disbrow also informed the Commission that the “1600 Block Watch” group of the Old West Side is interested in installing historic looking light poles along the block to better illuminate the area at night. She noted that other blocks are also interested.

Ms. Disbrow invited the Commission to the October 4<sup>th</sup> meeting of the Old West Side Neighborhood meeting to be held at St. Stephen’s Church at 6 PM. Historic Preservation Chairman Cam Hanna will be a guest speaker that evening.

**C. Certificate of Appropriateness 2005-4 Revision  
Bronze Sculpture Placement Change at Lake Sacajawea**  
Sacajawea and Son Pomp – by Jim Demetro, Sculptor  
Hemlock Plaza at Lake Sacajawea  
Rich Bemm, Parks & Recreation, Director

Mr. Rich Bemm, Parks & Recreation Director is requesting a location change of the new Sacajawea & Pomp statue by sculptor Jim Demetro. Mr. Demetro is concerned that the statue’s current proposed location under the trees will cause undue harm to the statue from tree sap and vegetation debris. Mr. Bemm noted that the plaza’s design between the Aluminum Bridge and Nichols Blvd. allows for a planned piece of art in its center. He would like to therefore relocate the statue in the center near the cement planter & light pole. Chairman Hanna asked if Tag Richard’s statue was to be installed could this statue be removed without damage to the Plaza? Mr. Bemm said yes that there would be no damage to the Plaza.

**Janice Steele made a motion to move the statue onto the plaza next to the plaque. Thomas Patrick Hill Jr. seconded the motion which passed unanimously.**

**D. Certificate of Appropriateness 2005 – 5  
Phillip Graff House**  
1639 21<sup>st</sup> Avenue  
Owners Doris and Carl Disbrow  
Interior Renovation – Part 2

Doris & Carl Disbrow are requesting an addition to their Certificate of Appropriateness in order to renovate and reconfigure rooms in their home. This request is also made as part of their overall request for pending Special Tax Valuation upon completion of the project. The additional work described in the Certificate of Appropriateness states that in 1977 the second, smaller bedroom was divided into a utility room, a walk-in closet and two hallways. This request is to restore the original second bedroom but maintain the added hallway leading to the master bedroom addition.

**Dana Bybee made a motion to approve the Certificate of Appropriateness with Janice Steele seconding the motion. The motion unanimously passed.**

- E. Certificate of Appropriateness 2005 – 6  
Rickles Building**  
1514 Commerce Ave  
Residential Resources  
Exterior wall sign

A flat exterior wall sign for Residential Resources with a logo has been requested which meets the adopted historic preservation sign guidelines. **Dana Bybee made a motion to approve the Certificate of Appropriateness and Janice Steel seconded the motion. The motion unanimously passed.**

- F. Old West Side Inventory Report Phase 2  
1200 Blocks**

Doris Disbrow was pleased to announce that the *Old West Side Inventory Phase 2-1200 Blocks* has been completed. Ms. Disbrow stated that there were 1,164 volunteer hours spent on the project. She noticed that the inventory's Completion Report and analysis was very similar to the Phase I report completed by the Consultant. She would like to see more details in the report provided by Consultant Craig Collins which reflect the interesting details found in researching the histories of several of the homes. Staff agreed and will relay that issue to the Consultant. She noted that duplexes have been difficult to research because of the changes in occupancy. Also some multi-family buildings had additions made increasing the number of units.

- G. By-Law Revision**

Chairman Hanna previously noted to staff that his new job in Portland, OR would not allow him to continue to serve with the Commission because of the time conflict. Staff conducted a survey among Commission members to evaluate a change in meeting time to 6 PM. Commission members were very interested and supportive of the time change indicating that it would work better into their schedules as well. Staff also suggested that it might be easier to attract new Commission Members who work during the day. Chairman Hanna would then be able to continue as a Commission member if the Commission met at the new time of 6 PM. The Commission also agreed on the value and expertise which Chairman Hanna brings to the Historic Preservation Commission as a "profession in the field" related to historic preservation.

Staff introduced a By-Law Change in paragraph (2) noting the new Regular meeting time of the Historic Preservation Commission to be 6 PM. **Janice Steele made a motion to accept the change in By-Laws officially changing the Regular meeting time of the Historic Preservation Commission to 6 PM. Dana Bybee seconded the motion. The motion unanimously passed.**

**H. Community Preservation Projects**  
**Bill Kaisch, Preservation Advocate**

Mr. Bill Kaisch informed the Commission of a project he has initiated as a Longview Downtown ad hoc committee member – to restore the Totem Pole at Commerce & Broadway. He noted that the Totem Pole was carved by Chief Lelooska for the Campfire Girls in 1961. He has been coordinating the project with the Campfire Girls for a future dedication, Evergreen Paint for donated paint, King Crane for removal, and the Parks & Recreation Department for an area (located at Roy Morse Park) to have it painted out of the weather. He noted that there is a deep crack in the back of the pole which will need to be repaired. He would like to nominate the Totem Pole onto the Longview Historic Register. Because the design of each section of the pole is representative of Campfire culture, Commission member Thomas Patrick Hill Jr. explained that the pole is not a Totem Pole but a “Story Pole.”

Mr. Kaisch also reviewed a draft copy of the 2006 Longview Historic Calendar which is being funded by the Downtowners. He has researched all the historic photos and is in charge of this project as well.

**I. Commission Member Comments**

Chairman Hanna reminded Commission members of the May meeting that reviewed the Sacajawea Sculpture at the Lake which brought up cultural and social elements of Indian heritage as well as site protection. He noted that although the Commission focuses on the preservation of buildings (and objects) we need to be “user friendly.” This carries over to any personal comments or opinions which we may have. He reminded the Commission that they represent the community in which they serve and to be sensitive to others when making personal comments.

**J. Adjournment**

The meeting adjourned at approximately 7:40 p.m.

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Julie Hourcle’, Historic Preservation Secretary